



City Clerks & Municipal  
Finance Officers Association

**CITY CLERKS AND MUNICIPAL FINANCE OFFICERS OF KANSAS  
2024 MILDRED VANCE CITY CLERK/FINANCE OFFICER OF THE YEAR AWARD**

**NOMINEE BIOGRAPHICAL INFORMATION**

Name of Nominee \_\_\_\_\_

Title \_\_\_\_\_ Date Appointed \_\_\_\_\_

Office Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Spouse's Name (if applicable) \_\_\_\_\_

Children's names and ages (if applicable) \_\_\_\_\_

\_\_\_\_\_

**NOMINATOR'S INFORMATION**

Name \_\_\_\_\_

Office Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Best time to call \_\_\_\_\_

**PUBLICITY INFORMATION**

Please list names and addresses of newspapers, radio stations, public officials, etc. to whom the announcement of this nomination and/or award should be sent. (Attach additional pages if necessary.)

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\_\_\_\_\_

\_\_\_\_\_

**CITY CLERKS AND MUNICIPAL FINANCE OFFICERS OF KANSAS  
MILDRED VANCE CITY CLERK/FINANCE OFFICER OF THE YEAR AWARD**

**Nomination Form**

1. Summary of reason for nomination.

<p><b>POINTS</b> 10 pts maximum *For Judges Use Only*</p>
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In 500 words or less, please describe why you believe this nominee should be selected to receive the Mildred Vance City Clerk/Finance Officer of the Year Award.

2. List or describe the nominee's service and/or contributions to the City Clerks & Municipal Finance Officers of Kansas. List all offices, committees, or special projects in CCMFOA. (Attach additional pages if necessary.)

<p style="text-align: center;"><b>POINTS</b> 25 pts maximum *For Judges Use Only*</p>
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3. List or describe any contribution(s) made by the nominee to the profession, including papers written or published, major legislation developed, and/or individual service to other professional associations, such as IIMC. (Attach additional pages if necessary.)

<p style="text-align: center;"><b>POINTS</b> 10 pts maximum *For Judges Use Only*</p>
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4. List or describe any contributions made by the nominee to their own community or municipal government. (Attach additional pages if necessary.)

<p style="text-align: center;"><b>POINTS</b> 10 pts maximum *For Judges Use Only*</p>
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5. List or describe any efforts made by the nominee to enhance his/her professional development; such things may include CMC or AAE status, Certified Government Financial Manager, attendance at Municipal Clerk/Finance Officer seminars or conferences, college work or degree in clerk/finance related field, etc. (Attach additional pages if necessary.)

**POINTS**  
10 pts maximum  
\*For Judges Use Only\*

6. List or describe any honors, awards, achievements or memberships in other organizations, which contribute to the outstanding qualifications of the nominee. (Attach additional pages if necessary.)

**POINTS**  
10 pts maximum  
\*For Judges Use Only\*

**TOTAL POINTS**  
75 pts maximum  
\*For Judges Use Only\*

**7. CERTIFICATION**

I hereby announce to the best of my knowledge and belief the foregoing information to be true and correct and I offer this person as a nominee for the Mildred Vance City Clerk/Finance Officer of the Year Award.

Date \_\_\_\_\_  
Signature of Nominator

**8. ENDORSEMENT (By Mayor, Councilmember or Commissioner)**

I, \_\_\_\_\_,  
Name Title

concur with the nomination above and endorse the candidate and agree with the contents of this nomination application. (Attach additional information if you desire.)

Date \_\_\_\_\_  
Signature