



REGION DIRECTOR MEMBERSHIP CHALLENGE
MEMBERSHIP APPLICATION

International Institute of Municipal Clerks
8331 Utica Ave., #200 • Rancho Cucamonga, CA 91730 • (909/944-4162) • FAX (909/944-8545)
PLEASE COMPLETE ENTIRE FORM PRIOR TO RETURNING TO IIMC
Deadline: March 1, 2024

Name _____ Title _____
Municipality (city/village/town) _____ Municipal Pop. _____ Municipality Website _____
Mailing Address _____ Shipping Address _____
Municipality _____ State/Province _____ ZIP/Postal Code _____
Business Phone () _____ FAX () _____ Country _____
Work E-mail _____ Home E-mail _____
Home Address _____ Cell Phone () _____
City _____ State/Province _____ ZIP/Postal Code _____
I was previously an IIMC member in: (Municipality) _____ (State/Province) _____
Enclosed is CHECK for \$ _____ (payable in U.S. Funds to IIMC) Signature _____ Date _____
AE/VISA/MC# _____ Exp. date _____ Signature _____ Total amount charged _____
I hereby swear & affirm I am eligible for the membership classification of _____ (insert member type)
Signature _____ Date _____
Region Director's Name: Celynn Hurtado Date: 11/13/2023
State/Province/Country: Kansas

MEMBERSHIP DEFINITIONS

BD 23-24

FULL MEMBER

Full members are Municipal Clerks, City Secretaries, Recorders, Legislative Administrators and Directors of Corporate Services and/or an individual who serves a Legislative Government Body (LGB) in an administrative capacity with management responsibilities and whose duties include four of the following: • General Management • Records Management • Elections • Meeting Administration • Management of by-laws, Articles of Incorporation, ordinances or other legal instruments • Human Resources Management • Financial Management • Custody of the official seal and execution of official documents.

ADDITIONAL FULL MEMBER

Additional Full Members are fully qualified members from the same organization. This would essentially be Deputy Clerks within the same City, but could be other individuals provided they would qualify under the definition of Full Member. A city must have one Full Member before they would be eligible to have Additional Full Members.

ASSOCIATE MEMBER

Associate Members are individuals serving a legislative body in a capacity not previously defined. In other words if someone serving a legislative body does not qualify for Full Membership they would be able to join as an Associate Member. Associate members have the right to vote. BUT CANNOT hold office or obtain certification, but they can take advantage of education programs and should they eventually assume the job of Clerk or Deputy, they could then apply for certification. A Full Member who is in transition (between jobs) would automatically become an Associate Member until they reassume the position of Clerk. Associate members would also pay a lower fee.

ANNUAL DUES

Table with 1 column: Full Member Population
• up to 20,000 -- \$185
• 20,001 to 200,000 -- \$225
• Over 200,001 -- \$285

Table with 1 column: Annual Dues
• Additional Full Member \$125
• Associate Member \$125
• Retired \$35
• Outside North America \$60