

**CCMFOA Business Meeting  
March 17, 2022**

**Call to Order**

President Celyn Hurtado called the March 17, 2022 Business Meeting to order at 12:22 p.m.

**Introductions/Recognitions**

Celyn recognized the Executive Committee: Karen Sublett, Immediate Past President (Wichita); Elizabeth Kelley, Vice-President (Overland Park); Heather Hillegeist, Secretary (Lincoln); Denise Duerksen, Treasurer (Newton). The Board of Directors Alicia Hidalgo, (Liberal); Amelia Blackwood, (Clay Center); Hanna Eilert (Osborne); Jami Downing (Stafford); and Teresa Whitaker (Pleasanton).

Introductions of Past Presidents and Clerks of the Year, invited to attend today's luncheon and business meeting, followed. Those recognized for Past Clerk of the Year were: Debbie Wendt, David Bryant, Kerry Rozman, Lana McPherson, Cheri Peine, Mary Sue Fry, Brenda Chance, Jean Payne, Mary Reed, Tammy Seely, Amy Burton and Celyn Hurtado. Those recognized as Past Presidents were: Debbie Price, Stacey Smith, Kerry Rozman, Rod Franz, Mary Reed, Brenda Chance, Cheri Peine, Amy Burton, Christy Pyatt, Karen Sublett and Celyn Hurtado.

First time attendees were asked to stand and be recognized.

All newly announced CMCs and MMCs were asked to stand and be recognized, followed by retiring Clerks/Finance officers.

**Approval of Minutes:**

Celyn called for a motion to approve the minutes of the November 10, 2021 Business Meeting. Kerry Rozman (Clay Center) made the motion, seconded by Stacey Smith (Concordia). Motion passed unanimously.

**Approval of Treasurers Report**

Denise provided a financial report for October 2021 – February 2022. The beginning balance of the checking account was \$150,687.98. Income has been \$43,570.00. Expenses were \$9,236.46. The ending balance was \$185,021.52. CCMFOA also has a CD that will mature 11/19/23 that currently totals \$42,667.55 and a second CD that matures 12/30/22 that currently totals \$31,863.64. Total Association funds are \$259,552.71.

Denise explained that there were concerns regard CCMFOA's tax exempt status due to the funds in the bank accounts. Denise has verified that would not be the case. Suggestions from the floor were reinstating a hospitality room from Wanda Gabel (Ness City) and Lana McPherson (retired) requested the board give more scholarships for education. Leslie Stephan (Mount Hope) made a motion to approve the report. Tabitha Sharp (El Dorado) seconded, and the motion passed unanimously.

**Committee Reports**

• **Education/Program Planning & Education/Certification Committees**

Elizabeth Kelley, chairman recognized those currently on the Education/Program Planning & Education/Certification Committees. MMC and CMC information packets are available for those

interested in pursuing these designations. We have 13 new CMCs and 2 new MMCs. The committee will meet in June to plan the IIMC Institute/Academy sessions for the fall.

- **Membership/Mentoring/Regional Committees**

Denise Duerksen, chairman, encouraged new members to reach out if they are interested in the mentoring program and asked if anyone knew of any new clerks that were not members. Denise said any of the board would help clerks get in touch with their regional chairs if they need help.

- **Communications & Legislative Committees**

Elizabeth Kelley, chairman, encouraged members to get involved with the association by joining a committee and to sign up for League Alerts, to get the most up-to-date information out of Topeka. Elizabeth informed the association of the upcoming April Wings issue and of the CCMFOA's Facebook page.

- **Legislative Committee**

There was no update from the committee. Celyn encouraged members to sign up with the League of Kansas Municipalities (LKM) for the weekly newsletter.

- **Manual/By-Laws Committee**

Stacey Smith (Concordia), chairman, reported that the Manual/By-Laws Committee have reviewed and offered one policy changes this year. CCMFOA will now be awarding Region Scholarships for region meeting expenses. The scholarship will pay up to \$125.00 can be received without IIMC approval of points, or up to \$250.00 can be received with proof of application for points with IIMC.

- **Silent Auction/Promotional Sales Committee**

Tabitha Sharp reported that the basket sales were a real hit this year and thanked all involved.

### Awards/Scholarships

Denise announced the following Scholarship awards:

- **2022 Spring Conference Scholarship Recipients**

Shellie Barker, (Santana); Dorine Schley, (McFarland); and Brandy Tiller, (Fowler). The application period for the 2023 scholarships will be December 1, 2022 - February 1, 2023.

- **2022 Institute/Academy Scholarship**

Applications for the 2022 institute and Academy Scholarships will be taken beginning July 1<sup>st</sup> - August 31<sup>st</sup>. This covers registration, ½ of your room cost; and some (if not all) travel expenses.

- **2022 IIMC Annual Conference Scholarship**

The 2022 IIMC Conference Scholarship recipient is Courtney Luia, (Conway Springs). Scholarship applications will be accepted July 1<sup>st</sup> - August 31<sup>st</sup> for the 2023 IIMC Conference in Minneapolis, Minnesota. Previous recipients may apply any time; however, preference will be given to first time attendees.

### Board of Directors Meeting Report

Celyn advised that the Board of Directors had met on the Tuesday prior to Conference. During that meeting, the Board voted to contract with Wichita State University (WSU)/Public Policy and Management Center (PPMC) to create and online payment product, development a new website and maintain the website under the supervision of the board. The board voted to award (8) Institute and (3) Academy Scholarships for 2022. The Wichita Marriott will be the site of the 2022 Institute/Academy. The location of Spring Conference 2023 will be in Manhattan.

### New Business

- **IIMC Report/Updates**

Celyn encouraged members to get online and vote on the candidates campaigning for IIMC Vice President.

- **2022 Mildred Vance City Clerk/Finance Officer of the Year Award**

Amy Burton, (Ellis) announced Alicia Hidalgo (Liberal) as the recipient of the 2022 Mildred Vance City Clerk/Finance Officer of the Year Award.

- **Nominating Committee Report/Election of Officers and Board Members**

Slate of Officers presented for nomination included:

President	Elizabeth Kelley (Overland Park, Region 7)
Vice President	Heather Hillegeist (Lincoln, Region 4)
Secretary	Denise Duerksen (Newton, Region 5)
Treasurer	Amelia Blackwood (Clay Center, Region 6)
Past President	Celyn Hurtado (Garden City, Region 2)

Slate of Members presented for nomination to the Board of Directors included:

Karen Weltmer (Hutchinson, Region 5)	Filling the unexpired term of Tammy Seely. Term ending March 2025
Eric Strimple (Olathe, Region 7)	Filling the unexpired term of Amelia Blackwood. Term ending March 2023
Hanna Eilert (Osborne, Region 1)	Term ending March 2023
Jamie Downing (Stafford, Region 3)	Term ending March 2024
Teresa Whitaker (Pleasanton, Region 8)	Term ending March 2024
Alicia Hidalgo (Liberal, Region 2)	Term ending March 2025

Kerry Rozman (Clay Center) made a motion to approve the nominated Officers and Board of Directors as recommended by the Nominating Committee. Tabitha Sharp (Eldorado) seconded, and the motion passed unanimously.

- **Oath of Office to Newly Elected Officers/Board members**

Lana McPherson (retired Clerk Mom) issued the Oath of Office to newly elected.

- **Passing of the Gavel**

After thanking the Association for allowing her to serve this past year, Past President Celyn and President Elizabeth performed the ceremonial passing of the gavel, followed by brief comments from Elizabeth.

### Announcements

- *IIMC Conference – May 21-23, 2022* *Little Rock, Arkansas*
- *Athenian Dialogue – A Choice of Weapons – March 24, 2022* *Virtual*
- *Athenian Dialogue – The Power of a Graceful Leader – June 17, 2022* *Virtual or Wichita*
- *Institute & Academy – November 14-16, 2022* *Wichita Marriott*

### Adjournment

With nothing additional to be discussed, Elizabeth declared the meeting adjourned.

Respectfully submitted,  
Heather N. Hillegeist, CMC, CCMFOA Secretary