

**City Clerks & Municipal Finance Officers Association
Business Meeting Minutes
Thursday, March 22, 2018
Wichita DoubleTree by Hilton**

Call to Order

Debbie Price called the meeting to order at 12:10 p.m.

Recognition of First Time Attendees, new CMCs/MMCs

Debbie Price recognized the first-time attendees and new CMCs/MMCs.

Approval of Minutes

Denise Duerksen, Newton, moved to approve the Minutes from the Business Meeting on November 16, 2017 as presented. Tabitha Sharp, El Dorado, seconded the motion. The motion carried unanimously.

Approval of Treasurer's Report

Christy Pyatt presented the Treasurer's Report from November 1, 2017 through February 28, 2018. The Association has total funds available of \$143,283.62. Jerry Sterling, Lindsborg, moved to approve the Treasurer's Report as presented. Laura Hartman, Baldwin City, seconded the motion. The motion carried unanimously.

Committee Reports

- **Education/Program Planning & Education/Certification Committees --Amy Burton**

The committee will meet at 1:00 p.m. on Friday after the conference. Kansas is up to 138 CMC's. We are ranked 8th in the nation for the number of CMC's. We have 38 MMC's which puts us at 11th in the nation.

- **Hospitality Committee --Janel Huninghake**

There was a good turn out last November. The hospitality suite will be on the top floor of the hotel this November.

- **Communications Committee --Elizabeth Kelly**

Be sure to join the CCMFOA Facebook page.

- **Legislative Committee --Elizabeth Kelley**

Subscribe for the League's Legislative Alerts.

- **Manual/By-Laws Committee --Bobby Busch**

There is a minor change to the by-laws related to meetings. There is a gap where they board needs to make a decision or take a vote but they are unable to physically get together. Brenda Chance, Phillipsburg, made a motion, and Bobby Busch, Neodesha, seconded, to approve the change to the by-laws.

- **Silent Auction/Promotional Sales Committee --Tabitha Sharp**

Extra promotional items are for sale. All proceeds will go towards Lana McPherson's IIMC President's Reception in Birmingham, AL.

- **Membership/Mentoring/Regional Committee --Christy Pyatt**

If clerks are interested in being a mentor, or would like to have a mentor, please let a Board Member know and you will be assigned to a clerk. If clerks are interested in serving as Region Chairs and/or co-chairs, please let a Board member know. Regions were encouraged to hold a region meeting for clerks to get together.

Awards/Scholarships

- **2018 Spring Conference Scholarship Recipients --Christy Pyatt**

Three Spring Conference scholarships were awarded:

Jamie Getty	St. John
Katherine Gann	Bronson
Phyllis Gettler	Colony

- **2018 Institute/Academy Scholarship Timeline --Christy Pyatt**

Check the Wings newsletter and the List Serve for scholarship application periods. Eight scholarships will be awarded for Institute/Academy; one per region. If not all regions are represented, that region's scholarship will not be awarded. One Academy scholarship will be awarded.

- **2018 IIMC Annual Conference Scholarship --Christy Pyatt**

The 2018 IIMC Conference scholarship has been awarded to Eric Strimple, Eudora. The scholarship period for the 2019 IIMC Conference in Birmingham, AL, is July 1 – August 31.

Board of Directors Meeting Report --Debbie Price

The Board met on Tuesday evening and unanimously decided to increase dues in 2020 to the following levels: 1st class cities will increase \$125, 2nd class cities will increase to \$75 and 3rd class cities will increase to \$50 per year.

The 2019 Spring Conference will be held at the Hilton Garden Inn in Manhattan, KS.

The board is working to establish the ability to accept credit card payments.

The CCMFOA by-laws state that the organization will cover the Presidential Reception for IIMC President's from Kansas. The Board voted unanimously to spend not to exceed \$15,000 on the reception. The Board will look for sponsors to offset some of the cost.

Lana McPherson thanked the membership.

New Business

- **IIMC Report/Updates --Lana McPherson**

IIMC by-law proposed changes are included in the IIMC e-briefings and on the IIMC website. Only 20% of the IIMC membership voted in the last Vice Presidential election. Lana reminded the clerks to be sure and vote.

- **Resolution of Support-IIMC Vice President (Mary Johnston, Ohio) --Debbie Price**

Lana McPherson recused herself of this item and left the room because she is on the IIMC Executive Committee.

Bobby Bush, Neodesha, moved and Jerry Sterling, Lindsborg, seconded a motion to approve the Resolution of Support for IIMC Vice President Candidate, Mary Johnston from Ohio. The motion carried unanimously.

- **Nominating Committee Report --Martha Sumrall**

The slate of officers presented for nomination include:

President	Amy Burton, Ellis (Region 1)
Vice-President	Stephen Powell, Shawnee (Region 7)
Secretary	Christy Pyatt, Greensburg (Region 3)
Treasurer	Karen Sublett, Wichita (Region 5)
Immediate Past President	Debbie Price, Marysville (Region 6)

The Board of Directors presented for nomination include:

Elizabeth Kelly, Overland Park (Region 7), filling the unexpired term of Danielle Young expiring in 2020
Erin Tilton, Chapman (Region 6), filling the unexpired term of Karen Sublet expiring in 2020
Celyn Hurtado, Garden City (Region 2)
Tammy Seely, McPherson (Region 4)
Amy Zortz, Weir (Region 8) 2021
Keri Riener, Atwood (Region 1) 2021

- **Election of Officers and Board Members**

Denise Duerksen, Newton, moved and Laura Hartman, Baldwin City, seconded a motion to approve the nominated slate of officers and board of directors. The motion carried unanimously.

- **Oath of Office to Newly Elected Officers/Board Members --Lana McPherson**

Lana McPherson administered the oath of office to the newly elected.

- **2018 Mildred Vance City Clerk/Finance Officer of the Year Award --Bobby Busch**

The committee reviewed nine applications for the prestigious award and chose Stephen Powell, Shawnee, as the recipient for the 2018 Mildred Vance City Clerk/Finance Officer of the Year Award.

- **Passing of the Gavel --Debbie Price**

Debbie Price ceremoniously passed the gavel of the Association presidency to newly elected Amy Burton. Debbie thanked the Association for the opportunity to serve. Amy thanked Debbie for her dedication and service and is looking forward to serving the Association as President

Announcements

- *IIMC Conference-May 20-23, 2018* Norfolk, Virginia
- *June Board Meeting-TBA* WSU, Wichita
- *Institute, Years 1-3 -Nov. 12-16, 2018* DoubleTree by Hilton, Wichita
- *Institute, Year 4 -Nov. 12-16, 2018* DoubleTree by Hilton, Wichita
- *Academy -Nov. 15-16, 2018* DoubleTree by Hilton, Wichita

Adjournment

There being no further business, Wanda Gabel, Ness City, moved to adjourn the meeting. Leslie Stephan, Mount Hope, seconded the motion. The motion carried unanimously. The meeting adjourned at 1:05 p.m.