

City Clerk's and Municipal Finance Officers Association
Business Meeting Minutes
November 6, 2014
Wichita Marriott

Call to Order – Bobby Busch

Recognition of the certification classes and new CMC's – Bobby Busch

Approval of March 3, 2014 Business Meeting Minutes – Tabitha Sharp

Motion to approve Minutes of March 3, 2014, by Lana McPherson, De Soto; Seconded by Denise Duerksen, Newton. Motion carried.

Approval of Treasurer's Report – Martha Sumrall

Motion to approve Treasurer's Report for March 1, 2014 to October 31, 2014 by Denise Duerksen, Newton; seconded by Johnna Stanford, St. John. Motion carried.

Committee Reports

- *Education/Program Planning & Education/Certification Committees* – Stacey Crum
Education and Certification met this morning to discuss certifications and will meet again Friday morning to discuss the Spring Conference.
- *Hospitality Committee* – Melanie Hollabaugh
The hospitality room is open from 9 pm to 11 pm after the banquet.
- *Membership/Mentoring/Regional Committee* – Martha Sumrall
Experienced members were asked to sign up to be a mentor, new members were encouraged to sign up to be paired with a mentor.
- *Communications Committee* – Bobby Busch and Elizabeth Kelly
The Board voted to change the name of the Newsletter Committee to the Communications committee. The webmaster position will be integrated with this group. Members were reminded that the WINGS newsletter is published quarterly and encouraged members to send articles to the committee.
- *Silent Auction/Promotional Sales Committee* – Debbie Price
There was \$1,100.82 raised at the last meeting on baskets. Promotional items are available for sale, and the money raised on these items goes to scholarships. Members were encouraged to volunteer.
- *Nominating Committee* – David Bryant
A slate of officers has been developed for approval at the Spring meeting. Thank you to those who have volunteered.

IIMC Director's Report – Lana McPherson

Lana encouraged members to become members of IIMC if they wished to get their certifications. She stated that the 2015 conference is in Hartford, CT. The conference has been cut by one day, but continuing education points are the same. Four Athenian dialogues will be available at 3 points each. The hotel rate is \$155 per night. Lana stated that there are discounts for first time attendees and scholarships available for members.

Lana encouraged members to join IIMC committees. She stated that meetings are conducted by teleconferencing and e-mail. She encouraged members to go to the website and learn more. Lana also stated that there are online courses through IIMC for those who are short points for their certifications.

Awards/Scholarships

- *2014 Institute Scholarship Recipients* – Martha Sumrall
 - Sara Barry Udall
 - Rick Flores Rozel
 - Rhonda Meyerhoff Clifton
 - Karen Buck Girard
 - Janel Huninghake Centralia
 - Renee Cochran Oswego
- *2014 Master Academy Scholarship Recipients* – Martha Sumrall
 - Amber McCullough Lansing
 - Debbie Price Marysville
- *2015 Spring Conference Scholarship* – Martha Sumrall
 - Applications will be accepted from December 1st through February 1st.
- *2015 Mildred Vance/Clerk of the Year Nominations* – David Bryant
 - The nomination process was discussed. Applications will be accepted through December 31.
- *2015 IIMC Annual Conference Scholarship* – Johnna Stanford
 - The recipient of the 2015 scholarship is Wanda Gabel of Ness City.

New Business

Resolution of Support for IIMC Board Candidacy – Bobby Busch

Bobby stated that it has been policy and tradition to adopt a resolution whenever someone in our region runs for a position on the IIMC Board. The City Clerk of Ft Worth, Mary Kayser, has submitted her candidacy for Vice President. Motion to approve the resolution by Lana McPherson, De Soto. Motion seconded by Patti Booher, Ellsworth. Motion carried.

Board of Directors Report – Bobby Busch

- Bobby presented the board of directors' report. He stated that IIMC has conducted a site visit in Wichita to include us as a possible location for the 2019 IIMC conference. He stated that our organization will likely offer scholarships as incentive for the many volunteers needed.
- Bobby stated that the board also discussed paying for the Vice President's full conference expenses up to \$2,250. Board approval was received.
- Bobby stated that the 2015 pins are completed.
- Debbie stated that the basket give away at the League was successful. It was good to give out the information to public officials.
- Bobby stated that the Vendor Fair for Spring conference is moving forward. He stated that vendors will be in the hall again this year.
- Bobby stated that the future dates for conference and institute are available.
- Patty Gerwick asked about the change in conference locations.
- Bobby stated that we would be moving to the hotel by the airport in 2016.

Adjournment

Motion to adjourn by Deb Mootz. Seconded by Johnna Stanford, St. John. Motion carried.

Respectfully submitted,
Tabitha Sharp, CCMFOA Secretary