

**CCMFOA Business Meeting
March 14, 2019**

Call to Order

President Amy Burton called the March 14, 2019 Business Meeting to order at 12:35 p.m.

Introductions/Recognitions

Amy B. recognized the Executive Committee: Christy Pyatt, Secretary (Greensburg); Karen Sublett, Treasurer (Wichita). The Board of Directors Celyn Hurtado (Garden City); Elizabeth Kelley (Overland Park); Amy Zortz (Weir); Keri Reiner (Atwood); and Tammy Seely (McPherson).

Introductions of Past Presidents and Clerks of the Year, invited to attend today's luncheon and business meeting, followed. Those recognized for Past Clerk of the Year were: Debbie Wendt, David Bryant, Martha Sumrall, Brenda Davis, Kerri Rozman, Marian Cook, Lana McPherson, Jerry Sperling, Patty Gerwick, Mary Sue Fry, Rhonda Schuetz, Bill Goering, Sue Grosdidier, and Tom Roberts. Those recognized as Past Presidents were: Debbie Price, Martha Sumrall, Stacey Smith, Brenda Davis, Kerry Rozman, Marian Cook, Jerry Sperling, Patty Gerwick, Rod Franz, Patty Kroll, Verna Ferguson, Karen Fitzmier, and Tom Roberts.

All newly announced CMCs and MMCs were asked to stand and be recognized, followed by retiring Clerks/Finance officers.

Approval of Minutes:

Amy B. called for a motion to approve the minutes of the November 15, 2018 Business Meeting. Laura Hartman (Baldwin City) made the motion, seconded by Denise Duerksen (Newton). Motion passed unanimously.

Approval of Treasurers Report

Karen provided a financial report for September 2018 – February 2019. The beginning balance of the checking account was \$54,597.79. Income has been \$44,584.06. Expenses were \$7,963.41. The ending balance was \$91,218.44. CCMFOA also has a CD that will mature 11/19/19 that currently totals \$41,007.39 and a second CD that matures 12/30/19 that currently totals \$31,457.20. Total Association funds are \$163,683.03. Karen explained that there was confusion regarding when membership rates will increase (2020). Some members paid the increase this year, and their fees will be adjusted next year. Donations for Lana McPherson's IIMC Presidential Reception currently total \$2,647. This includes \$320 from last year's Trivia Night winnings that were returned and \$652 from the November basket raffle. Tabitha Sharp (El Dorado) made a motion to approve the report. Laura Hartman (Baldwin City) seconded, and the motion passed unanimously.

Committee Reports

• **Education/Program Planning & Education/Certification Committees**

Amy B. recognized those currently on the Education/Program Planning & Education/Certification Committees. MMC and CMC information packets are available for those interested in pursuing these designations. Kansas currently has 149 CMCs (8th in the nation and trailing Illinois by only 3) and 38 MMCs (11th in the nation, tied with Colorado and Utah).

- **Communications & Legislative Committees**

Elizabeth Kelley, chairman, encouraged members to get involved with the association by joining a committee and to sign up for League Alerts, to get the most up-to-date information out of Topeka.

- **Manual/By-Laws Committee**

Amy B. reported for Bobby Busch (Neodesha) that the Manual/By-Laws Committee have reviewed and offered two policy changes this year. Eligibility requirements for the Mildred Vance Award have been amended to clarify that nominees must be current members of CCMFOA. Also, membership dues will increase in 2020. Policy changes are approved and implemented by the Board. By-law changes must come before the Membership for ratification. (The complete verbiage change for the Mildred Vance Award and 2020 Membership Dues were made available on the back of the agenda.)

- **Silent Auction/Promotional Sales Committee**

Tabitha Sharp reported that proceeds of the silent auction and 50/50 raffle will go to help offset the cost of hosting the 2019 IIMC President's Reception in May. The auction ends today at 5:15. The 50/50 raffle drawing will be held tomorrow morning.

- **Membership/Mentoring/Regional Committee**

Karen reported that 2019 membership remains open, for those who have not yet submitted their applications. She also advised that the membership/Mentoring/Regional Committee is looking for volunteers to be mentors and region chairs, specifically in Region 6. Those interested may speak to Christy.

Awards/Scholarships

Karen announced the following Scholarship awards:

- **2019 Spring Conference Scholarship Recipients**

Courtney Meyer (Clearwater), Kristi Carrithers (Valley Center), and Terri Kutz (Fontenac). The application period for the 2020 scholarships will be December 1, 2019 – February 1, 2020.

- **2019 Institute/Academy Scholarship**

Applications for the 2019 institute and Academy Scholarships will be taken beginning July 1st – August 31st. This covers registration, ½ of your room cost; and some (if not all) travel expenses.

- **2020 IIMC Annual Conference Scholarship**

Applications will be accepted July 1st – August 31st. Previous recipients may apply every 5 years.

Board of Directors Meeting Report

Amy B. advised that the Board of Directors had met on the Tuesday prior to Conference. During that meeting, the Board voted to purchase general liability and cyber security insurance. The Wichita Marriott will be the site of the 2020 Institute/Academy. The location of Spring Conference 2020 will be decided at the June Board Meeting. In June the Board will consider policies related to vendor and conference attendee cancelations and refunds, as well as IIMC scholarship eligibility guidelines.

New Business

- **IIMC Report/Updates**

IIMC President Elect Lana McPherson (DeSoto) encouraged members to get online and vote on the candidates campaigning for IIMC Vice President.

- **Region VII Update**

Bobby Busch was unable to attend today's meeting. There were no Region updates presented.

- **2019 Mildred Vance City Clerk/Finance Officer of the Year Award**

IIMC President Elect Lana McPherson announced Celyn Hurtado (Garden City) as the recipient of the 2019 Mildred Vance City Clerk/Finance Officer of the Year Award.

- **Nominating Committee Report/Election of Officers and Board Members**

Slate of Officers presented for nomination included:

President	Christy Pyatt (Greensburg, Region 3)
Vice President	Karen Sublett (Wichita, Region 5)
Secretary	Celyn Hurtado (Garden City, Region 2)
Treasurer	Elizabeth Kelly (Overland Park, Region 7)
Past President	Amy Burton (Ellis, Region 1)

Slate of Members presented for nomination to the Board of Directors included:

David Ward (Ogden, Region 6)	Filling the unexpired term of Erin Tilton. Term ending March 2020
Denise Duerksen (Newton, Region 5)	Filling the unexpired term of Elizabeth Kelly. Term ending March 2020
Keri Reiner (Atwood, Region 1)	Term ending March 2021
Amy Zortz (Weir, Region 8)	Term ending March 2021
Heather Hillegeist (Lincoln, Region 2)	Term ending March 2022
Tammy Seely (McPherson, Region 4)	Term ending March 2022

Laura Hartman (Baldwin City) made a motion to approve the nominated Officers and Board of Directors as recommended by the Nominating Committee. Lana McPherson (DeSoto) seconded, and the motion passed unanimously.

- **Oath of Office to Newly Elected Officers/Board members**

IIMC President Elect Lana McPherson issued the Oath of Office to newly elected.

- **Passing of the Gavel**

After thanking the Association for allowing her to serve this past year, Past President Amy B. and President Christy performed the ceremonial passing of the gavel, followed by brief comments from Christy.

Announcements

- *IIMC Conference – May 19-22, 2019* *Birmingham, Alabama*
- *Institute, Years 1-3 – Nov. 11-15, 2019* *DoubleTree by Hilton, Wichita*
- *Institute, Year 4 – Nov. 13-15, 2019* *DoubleTree by Hilton, Wichita*
- *Academy – Nov. 14-15, 2019* *Double Tree by Hilton, Wichita*

Adjournment

With nothing additional to be discussed, Pyatt declared the meeting adjourned.

Respectfully submitted,
Christy Pyatt, CMC, CCMFOA Secretary