

**City Clerk and Municipal Finance Officers Association  
Business Meeting Minutes  
March 16, 2017  
Wichita DoubleTree by Hilton**

**Call to Order (12:18 p.m.)** – Martha Sumrall

**Recognition of the First Time Attendees, new CMC's/MMC's, and Guests** – Martha Sumrall

**Approval of Business Meeting Minutes.** Amy Zortz, Weir, moved to approve the Minutes from the Business Meeting on November 17, 2016 as presented. Denise Duerksen, Newton, seconded the motion. The motion carried unanimously.

**Approval of Treasurer's Report.** Stephen Powell presented the Treasurer's Report from November 1, 2016 through February 28, 2017. The Association has total funds available of \$126,104.11. Kerry Rozman, Clay Center, moved to approve the Treasurer's Report as presented. Laura Hartman, Baldwin City, seconded the motion. The motion carried unanimously.

**Committee Reports.**

- *Education/Program Planning & Education/Certification Committees* – Debbie Price  
There will not be a committee meeting on Friday due to the Region 7 meeting being held at the conclusion of the conference. Debbie asked participants to contact the Board with topics or speakers they would like to have at the next conference.
- *Hospitality Committee* – Sherri Wedel  
No one was present to give a report.
- *Communications Committee* – Elizabeth Kelley  
Contact Elizabeth to contribute articles or news items to include in the Wings newsletter. Please let her know if you are not receiving the newsletter through email.
- *Legislative Committee* – Elizabeth Kelley  
Reminded everyone that the League of Kansas Municipalities regularly issues Legislative Alerts and to contact the League if you are not receiving them through your email.
- *Manual/By-Laws Committee* – Bobby Busch  
No one was present to give a report.
- *Silent Auction/Promotional Sales Committee* – Tabitha Sharp  
Everyone has until 5:15 p.m. to bid on the silent auction items. The 50/50 raffle will be drawn on Friday.
- *Membership/Mentoring/Regional Committee* – Stephen Powell  
If clerks are interested in being a mentor, or would like to have a mentor, please let a Board Member know and you will be assigned to a clerk.

**Awards/Scholarships**

- *2017 Spring Conference Scholarship Recipients* – Stephen Powell  
Three Spring Conference scholarships were awarded:  
Kelly Cathey                      Hamilton

Jordanne Schockley      Hiawatha  
Amber Loomis              Jewell

- **2017 Institute/Academy Scholarship Timeline** – Stephen Powell  
Check the Wings newsletter and the List Serve for scholarship application periods. Eight scholarships will be awarded for Institute/Academy; one per region. If not all regions are represented, that region's scholarship will not be awarded. One Academy scholarship will be awarded.
- **2018 IIMC Annual Conference Scholarship** – Christy Pyatt  
The 2017 IIMC Conference scholarship recipient is unable to attend; therefore, Katherine Renn, Basehor, has been awarded the scholarship for the 2017 Conference. The scholarship period for the 2018 IIMC Conference in Norfolk, VA is July 1 – August 31.

### **Board of Directors Meeting Report – Martha Sumrall**

The Board of Directors met on March 14<sup>th</sup> and reviewed the 5-year Financial Forecast prepared by Stephen Powell, Treasurer. The Board plans to use the Forecast to help budget future conferences. After much discussion spanning several meetings, the Board has decided to transition the Hospitality Suite to a cash bar, due to the requirements with the DoubleTree Hotel on purchasing alcohol and having a bartender.

The Board is currently reviewing the proposed contract renewal with Wichita State University administering Institute, Academy, and Spring Conference.

Stacey Smith and Christy Pyatt have set up a CCMFOA Facebook page.

Amy Burton, Secretary, has brought in almost \$30,000 and 41 vendors for the Vendor Fair.

### **New Business**

- **IIMC President's Report – Vincent Buttiglieri**

Membership in IIMC is at an all-time high with approximately 14,500 members. The IIMC Conference in Montreal offers 8 education points and will have a great group of presenters.

- **Recognition of Past Education Directors – Gayle Martin**

Recognized and introduced past CCMFOA education directors: Lynne Schall, Marla Flentje, Lisa Dodson, and Mac Manning.

- **Recognition of Gayle Martin, Education Director**

Maretta Lucas, Chapman, spoke on Gayle's accomplishments and many contributions to the CCMFOA organization. Marche Fleming-Randle and Dr. Ron Madsen also spoke on what an honor it is to have worked with Gayle. The Executive Board presented Gayle with gifts of thanks for her years of service to the Association.

- **2017 Mildred Vance City Clerk/Finance Officer of the Year Award – David Bryant**

The committee reviewed nine applications for the prestigious award and chose Debra Wendt, Herington, as the recipient for the 2017 Mildred Vance City Clerk/Finance Officer of the Year Award.

- **Nominating Committee Report – Stacey Smith**

The slate of officers presented for nomination include:

President	Debbie Price, Marysville (Region 6)
Vice-President	Amy Burton, Ellis (Region 1)
Secretary	Stephen Powell, Shawnee (Region 7)

Treasurer	Christy Pyatt, Greensburg (Region 3)
Immediate Past President	Martha Sumrall, Mission (Region 7)

The Board of Directors presented for nomination include:

Karen Sublett, Wichita (Region 5)  
Danielle Young, Cheney (Region 5)  
Celyn Hurtado, Garden City (Region 2)  
Tammy Seely, McPherson (Region 4)  
Amy Zortz, Weir (Region 8)  
Keri Riener, Atwood (Region 1)      Unexpired term of Christy Pyatt

- **Election of Officers and Board Members**

Lana McPherson, De Soto, moved and Tabitha Sharp, El Dorado, seconded a motion to approve the nominated slate of officers and board of directors. The motion carried unanimously.

- **Oath of office to Newly Elected Officers/Board Members – Vincent Buttiglieri**

Vincent Buttiglieri then administered the oath of office to the newly elected.

- **Passing of the Gavel – Martha Sumrall**

Martha Sumrall ceremoniously passed the gavel of the Association presidency to newly elected Debbie Price. Martha thanked the Association for the opportunity to serve. Debbie thanked Martha for her dedication and service and is looking forward to serving the Association as President.

### **Adjournment**

There being no further business, Kerry Rozman, Clay Center moved to adjourn the meeting. Laura Hartman, Baldwin City, seconded the motion. The motion carried unanimously. The meeting adjourned at 1:27 p.m.

Respectfully submitted,

Amy Burton, CPA  
CCMFOA Secretary