

**City Clerk's and Municipal Finance Officers Association**  
**Business Meeting Minutes**  
**March 17, 2016**  
**DoubleTree by Hilton, Wichita Airport**

**Call to Order** – Stacey Crum

**Approval of November 5, 2015 Business Meeting Minutes.** Motion to approve Minutes of November 5, 2015 by Denise Duerksen of Newton, second by Tabitha Sharp of El Dorado. Motion carried unanimously.

**Approval of Treasurer's Report.** Lindsay Elliott of Westmoreland moved, Amy Zortz of Weir seconded to approve the Treasurer's Report from November 1, 2015 through February 29, 2016 with an ending balance of \$122,969.78. Motion carried by unanimous voice vote.

**Recognition of First Time Attendees, new CMC's/MMC's and Retirees** – Stacey Crum

**Committee Reports**

- a) *Communications Committee* – Elizabeth Kelley  
If you have articles or news items send them in. If for some reason you aren't getting the quarterly Wings Newsletters, let Elizabeth know.
- b) *Education/Certification Committees & Education/Program Planning* – Martha Sumrall  
Education and Certification will be meeting following this conference and again in June. Martha encouraged everyone to complete the evaluation forms with topics they are interested in.
- c) *Hospitality Committee* – Melanie Hollabaugh  
The attendance numbers are down this year. The control tower room will not be open this evening due to the St. Patrick's Day event.
- d) *Legislative Committee* – Stephen Powell  
Encouraged everyone to have their Elected Officials stay in touch with Legislators. The League updates are a good way to stay informed.
- e) *Manual & Bylaws* – Stefanie Ax (No Report)
- f) *Silent Auction/Promotional Sales Committee* – Tabitha Sharp  
The silent auction will be over at 5:00 p.m. this evening. Tickets for 50/50 are still available for purchase. Tabitha thanked everyone for their purchase of the City Clerk t-shirts, over one hundred were sold for promotion.
- g) *Membership/Mentoring/Regional Committee* – Amy Burton  
Two vacancies in Region I and one vacancy in Region V and Region VIII.

**Awards/Scholarships**

- a) *2016 Spring Conference Scholarships Recipients* – Amy Burton  
The Board approved an additional ten scholarships for this conference, bringing the total to thirteen. Ten applications were received. Scholarships were awarded to: Julie Bissell (Macksville), Kim Hinrichs (Madison), David Ward (Ogden), Daniela Rivas (Park City), Celyn Hurtado (Garden City), Natalie Alumbaugh (Edna), Jamie Deviney (Attica), Kelly Cathey (Hamilton) Susan Kriley (Wilson), Kelsey Holguin (Lewis). Dates for 2016 Institute/Academy scholarships begins July 1<sup>st</sup> and ends August 31<sup>st</sup>.
- b) *2016 Institute/Academy Scholarship Timeline* – Amy Burton  
Dates for 2016 Institute/Academy scholarships begins July 1<sup>st</sup> and ends August 31<sup>st</sup>.
- c) *2016 IIMC Annual Conference Scholarships* – Wanda Gabel  
Awards of \$2,250.00 go to Deb McKivergan, Jetmore and Christy Pyatt, Greensburg.  
One time only additional \$1,000 scholarships were awarded to:  
Amy Burton (Ellis), Bobby Busch (Neodesha), Vivian Constable (Hiawatha), Stacey Crum (Concordia), April Giles (Turon), Rhonda Hill (Gas), Keri Riener (Atwood), Suzann Shippy (Attica), Kristie Trimble (Assaria), Jessica Cosby (Mound Valley), Gail Dillenbeck (Ozawkie), Ashley Lutters (Ransom), Ruth

Becker (Scott City), Melanie Hollabaugh (Highland), Haley Luke (Ottawa), Pat Redding (North Newton), Debra Smith (Girard), Leslie Stephan (Mount Hope), Erin Tilton (Chapman), Ashley Woods (Leoti).

### **Board of Directors Report – Stacey Crum**

- a) New Logo—A survey will be sent to the membership to see if there is interest in a new CCMFOA logo.
- b) Website—A few members on the Communications Committee will be able to edit the website in the future.
- c) Discussions about the expense of break food at conferences is ongoing.
- d) Past President and Clerk of the Year recognitions will take place every three years.

### **New Business**

- a) *Bylaws Change*—The change authorizes the Board to replace a Board Member between terms. Brenda Chance (Phillipsburg) moved to update the Bylaws, Jerry Lovett-Sperling (Lindsborg) seconded. Motion carried unanimously.
- b) *2016 Mildred Vance City Clerk/Finance Officer of the Year Award – Kerry Rozman*  
Presented the 2016 award to: Bobby Busch (Neodesha).
- c) *Nominating Committee Report – Bobby Busch*  
-Board of Directors: Karen Sublett, (Wichita-2017), Danielle Young (Cheney-2017): Christy Pyatt, (Greensburg-2018): Amy Zortz, (Weir-2018); David Bryant, (Lenexa-2019); Tammy Seely, (McPherson-2019).  
-Executive Board: Immediate Past President, Stacey Crum, (Concordia); Treasurer, Stephen Powell (Shawnee); Secretary, Amy Burton (Ellis); Vice President, Debbie Price, (Marysville); President, Martha Sumrall (Mission).
- d) *Election of Officers and Board Members*  
Kerry Rozman (Clay Center) moved, Lana McPherson (De Soto) seconded to approve the Slate of Officers. Motion carried by unanimous voice vote.
- e) *Oath of Office to Newly Elected Officers/Board Members –Bobby Busch*
- f) *Passing of the Gavel—Stacey Crum*  
Stacey said she enjoyed this experience and thanked the Officers and Bobby. She encouraged others to step up and serve the Association. Martha presented Stacey’s president gift with Stacey passing the gavel. Martha thanked Stacey for her leadership and dedication, highlighting her efforts and work this past year.

### **Adjournment**

After a few announcements, at 1:15 p.m., there being no further business, Kerry Rozman (Clay Center) moved, Tabitha Sharp (El Dorado) seconded to adjourn. Motion carried unanimously.

Respectfully submitted,

Debbie M Price, MMC  
CCMFOA Secretary