

**City Clerks & Municipal Finance Officers Association**  
**Business Meeting Minutes**  
**March 13, 2014**  
**Wichita Marriott**

**Call to Order** – Debra Mootz

**Approval of Minutes - Business Meeting November 14, 2013** – Stacey Crum

Motion to approve Minutes of November 14, 2013, by Jerry Lovett-Sperling, Lindsborg; seconded by Lana McPherson, De Soto. Motion carried.

**Approval of Treasurer's Report** – Tabitha Sharp

Motion to approve Treasurer Report for November 1, 2013 to February 28, 2014 by Denise Duerksen, Newton; seconded by Tiffany Neel, Meade. Motion carried.

**Guest Speaker** – Brenda Young, IIMC President-Elect

**Recognition of Professional Designation** - Debra Mootz

Recognition of new CMC, MMC, retiring clerks.

**Committee Reports**

- *Education/Program Planning & Education/Certification Committees* – Bobby Busch  
The committee will not be meeting at the conference's end due to the Athenian. Please email Gayle with any feedback.
- *Historian/Archive Committee* – Brenda Younger  
Older newsletters from the 1990s are now on the website.
- *Hospitality Committee* – Amy Zortz  
Hospitality Room will be open tonight from 9:00-10:30. Drawings for prizes.
- *Legislative Committee* – Elizabeth Kelley  
Encouraged Listserv participation and receiving the League News alerts.
- *Manual/By-Laws Committee* – Bobby Busch  
Just a few minor changes have been made, mostly to make sure the handbook as well as duties of the board match.
- *Membership/Mentoring/Regional Committee* – Tabitha Sharp & Stacey Crum  
459 Members. Dues are now past due and members will be removed from the Listserv if not paid by April. We have a mentoring program and new clerks were encouraged to sign up at the registration table to be assigned to a mentor. Encouraged at least one regional meeting a year and urged Region Chairs to have personal contact with the clerks in their regions.
- *Newsletter/Publicity Committee* –David Bryant

Newsletter is published online. Please pass along any new items to the committee. David announced he is stepping down as newsletter chair after 10 years.

- *Silent Auction/Promotional Sales Committee* – Martha Sumrall & Debbie Price  
Numerous donations of baskets for the silent auction. All money raised goes to scholarships. Will have a booth at the League conference. More promotional items will be available at the fall conference.

**Report from IIMC Region VII Director** – Kittie Kopitke & Lana McPherson

IIMC currently has 9940 members. Region VII has 874 members. Kansas has 138 CMCs, and 36 MMCs.

**Awards/Scholarships**

- *2014 Spring Conference Scholarship Recipients* – Tabitha Sharp  
Alysia Weil – City of Edna  
Heather Brown – City of Dwight  
Traci Kuhn – City of Buffalo
- *2014 Certification Institute/Master Municipal Clerk Academy – Scholarships/Timeline*  
– Tabitha Sharp  
Letters of application will be accepted July 1-August 31. Will give out eight Institute scholarships and one Master Academy scholarship.
- *2014 IIMC Annual Conference Scholarship – 2014 Awardee and Timeline for 2015 Award* – Debbie Price  
This year's scholarship was awarded to Johnna Stanford of St. John, for the conference in Wilwaukee.

**Board of Directors Meeting Report** – Debra Mootz

Deb commended the recent years' board members and officers for steadily increasing funds in the association's account. She announced that the association has nominated Gayle Martin for the IIMC director award, and presented Gayle with a gift from the board.

**Announcements**

The Mosley event will be held this evening, and the silent auction closes before the busses leave for the event.

**New Business**

- *Nominating Committee Report* – Kerry Rozman  
Motion to approve the slate of officers and board members for 2014/2015 by Kerry Rozman, Clay Center; seconded by Jerry Lovett-Sperling, Lindsborg. Motion carried.  
Executive Board:  
Bobby Busch, City of Neodesha, President  
Stacey Crum, City of Concordia, Vice President  
Tabitha Sharp, City of El Dorado, Secretary  
Martha Sumrall, City of Mission, Treasurer

Debra Mootz, City of Roeland Park, Past President  
Board Members:

Tiffany Neel, City of Meade, term expiring 2015

Amy Burton, City of Ellis, term expiring 2015

Debbie Price, City of Marysville, term expiring 2016

Wanda Gabel, City of Ness City, term expiring 2016

Johnna Stanford, City of St. John, term expiring 2017

Danielle Young, City of Cheney, term expiring 2017

- *Oath of Office to Newly Elected Officers/Board Members* – Brenda Young, IIMC President-Elect
- *Passing of the Gavel* – Debra Mootz  
Bobby presented Deb with a gift from the association for her past year as president. Deb thanked everyone for their support over the past year. Bobby addressed the association for the first time as president.
- *Announcement of the 2014 Mildred Vance City Clerk/Finance Officer of the Year Award* – Marian Cook  
Marian described the process of awarding, as well as the background of Mildred Vance. The 2014 Mildred Vance City Clerk/Finance Officer of the Year Award was presented to David Bryant for his years of service and his dedication to CCMFOA.
- *Adjournment* Motion by Jerry Lovett-Sperling, Lindsborg; seconded by Kerry Rozman, Clay Center. Meeting adjourned.

Respectfully submitted,

Stacey Crum, CCMFOA Secretary