

City Clerks  
and Municipal  
Finance Officers  
Association of Kansas

# newsletter

Prepared by the League of Kansas Municipalities

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## LEAGUE OF KANSAS MUNICIPALITIES 70TH ANNUAL CONFERENCE AND CONVENTION OF VOTING DELEGATES

October 12, 13 and 14 -- Holiday Inn Plaza -- Wichita

### Program in Brief

SUNDAY  
OCTOBER  
12

- Annual Conference of Kansas Human Relations Association
- Registration
- Policy Development Meeting
- State-Regional Relations Session
- \* Workshop Sessions: New Trends in Capital Financing and How Cities Can Cut Costs
- Convention Resolutions Committee Meeting
- League Governing Body Meeting
- Nominating Committee Meeting
- Reception

MONDAY  
OCTOBER  
13

- Registration
- Witness Wichita Tour and Luncheon for Spouses
- \* General Session
- \* Municipal Association Meetings and Luncheons
- Presidential Reception
- Annual Banquet and After-dinner Show

TUESDAY  
OCTOBER  
14

- Registration
- Breakfasts for Mayors, Councilmembers/Commissioners, Public Works Officials and Chiefs of Police
- General Session
- Business and Policy Session
- Consultation Sessions: GAAFR - 1980 and Fixed Asset Accounting; Community Development: HUD's CDBG Program; Housing: Use of Mortgage Revenue and IRB Bonds; Social Service Problems - Handicapped Facilities Requirements; Municipal Legal Problems; and General Municipal Problems

## MUNICIPAL CLERKS AND FINANCE OFFICERS MEETING

October 13, 1980

Presiding -- Paul E. Mossman, City Clerk, El Dorado;  
President, City Clerks and Municipal  
Finance Officers Association of Kansas

12:15 Luncheon -- Holiday Inn Plaza, Gold Room  
(attend General Government Meeting)

1:45 Convene in Riviera Room, Holiday Inn Plaza  
Trends in Municipal Finance Procedures --  
Donald W. Beatty, Executive Director,  
Municipal Finance Officers Association,  
Chicago, Illinois

2:30 Coffee Break

2:45 Upcoming Educational Program for City Clerks  
and Finance Officers -- Michael Larimer,  
Research Associate, Center for Public Affairs,  
University of Kansas, Lawrence

3:15 Open Discussion of Current Problems  
Business Session

4:45 Adjournment

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### CITY CONFERENCE HIGHLIGHTS

In addition to the Municipal Clerks and Finance Officers meeting on Monday, you will want to attend many of the other sessions. Sunday afternoon workshops include "New Trends in Capital Financing" and "How Cities Can Cut Costs." At the Monday morning general session you can hear the Executive Director of the Municipal Finance Officers Association, Don Beatty, speak on "Changing Patterns in Municipal Finance; Where Do We Get the Money?" Note that city clerks and finance officers will attend the general government luncheon on Monday before convening for the Association meeting.

The Tuesday morning general session offers a potpourri of subjects, including personal liability,

energy conservation, HUD programs and more. And consultation sessions are scheduled for officials not attending the Business and Policy Session that ends the conference.

Check the full program for further details and plan to attend!

### CITY SERVICE AWARDS AVAILABLE AT CONFERENCE

City service awards will be packaged and ready to pick up at the annual city conference, October 12, 13 and 14. Save time and see Esther at the registration table if you or other city officials want to get your city's service awards.

## PERSONNEL NOTES

PHYLLIS J. DOWNEY returned as city clerk of Wathena after an absence of six months. She was sworn in at the meeting of April 1, 1980. Assistant city clerk, PHYLLIS J. McCRORY, was officially hired in May although she had worked on a part-time basis since March. The two share the same first name, middle initial and birthdate. Since Wathena is a small town, most people who call city hall are on a first-name basis with the personnel and having two Phyllis' has caused some confusion. They solved the problem by identifying themselves as "One" and "Too."

PHYLLIS A. WATSON was administered the oath of office on August 18, as councilwoman of Clifton to fill the vacancy due to LARRY CHAPUT'S resignation. Mrs. Watson is the first woman to sit on the Clifton city council.

City engineer, EUGENE BENNETT, Leavenworth, is leaving the city to take a position in California for one year; then on to Fairbanks, Alaska.

KEITH HOFFMAN of Abilene has been hired as city attorney to replace D. V. ROMINE, who has resigned.

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## CITY CLERKS AND FINANCE OFFICERS REPORT

### MARGUERITE B. STRANGE, Leavenworth

Leavenworth recently issued a resolution levying a 1 1/2 percent transient/guest tax to be effective August 1, 1980. Revenue from this tax is to be used to promote tourism.

The city authorized issuance of revenue bonds in the amount of \$3,500,000 to Cushing Memorial Hospital in order to construct additional facilities.

A policy was established not to install public improvements by benefit district for unimproved properties without a guarantee of payment of assessments and a form of guarantee.

The city accepted bids in the amount of \$765,985.55 for construction of Hughes Road and in the amount of \$167,710.80 for an asphalt overlay project.

An order is pending from American Fire for a Pierce Suburban, 1000 GPM pumper truck for our fire department.

During the month of June, residents 62 years of age or older, with an income of less than \$7,500 per year are eligible to sign up for a rebate program offered by the city thereby exempting them from paying for sewer and refuge charges. On the 1979 program we signed up 492 households.

Marguerite Strange, city clerk, has been appointed to the IIMC Constitution-Resolutions Committee. Patricia Aducci, city clerk, Rochester, NY, chairs the committee.

A petition was received calling for a vote in November to change from a commission/manager to a mayor/council form of government.

### MAXINE FLANARY, Clifton

Tower Construction contractor, George Lambert, presented the keys to the new municipal building to the mayor and council at the June 30 council meeting.

The city office was officially opened July 1. The new building houses a community and meeting room with a native rock fireplace across one wall; the cost of the fireplace was paid with donations from several residents of Clifton. The city clerk office has a double window opening to the community room and the east end of the building houses the Clifton library. General obligation bonds of \$99,499.19 were issued for the total cost of the building.

An open house was held at the new municipal building from 2 to 5 p.m. on July 5 with approximately 150 people attending.

PHYLLIS J. DOWNEY, Wathena

The senior citizens housing project was completed with 24 housing units and a recreation building. Dedication ceremonies were June 22, 1980. The units are groundfloor, four-plex buildings of brick, all electric, each containing a living room, bedroom, kitchen/dinette and bath.

A dog-control ordinance was passed by the governing body on April 15, 1980, providing for the licensing and registration of dogs and increasing the license fees to \$4.00 for males and spayed females and \$6.00 for females. The fees had been \$2.00 and \$3.00.

A resolution was adopted by the governing body authorizing an annual tax levy of two mills for the purpose of creating and providing a special fund to be used for law enforcement purposes.

Council president Arnold Lieffring is not apt to forget the date of July 17. His two daughters (Mrs. Raymond Miller and Mrs. Robert Bradshaw) both presented the Lieffring's with a grandchild within hours of each other on that day. Jerred Ray Miller weighed seven pounds, two and one-half ounces and Brooke Heather Bradshaw weighed four pounds, 13 ounces!

Preliminary census count figures for Wathena show an increase of 19.7 percent since 1970. The 1970 count was 1,150 - the 1980 count is 1,377. It seems that our proximity to the St. Joseph, Missouri municipal area is a factor. A number of businesses and industries have built in that ten-year period along U.S. Highway 36 between St. Joseph and Wathena (six-mile area) and this is bringing new people into the area.

EUNICE McJUNKIN, Ulysses

The city of Ulysses outgrew the city hall building. To build a new one seemed out of the question. So we traded our old building for the one across the street, which was owned by the Ford garage and used as a storage building. This building has about three times the square footage. Now we have lovely new offices - plenty of room at a cost of about one-third.

PATSY T. VAN SICKLE, Howard

The city received a HUD Grant in the fall of 1979 and money was designated for rehabilitation of homes, water lines and street improvement projects.

SUE MARTINIE, Nickerson

The city has issued \$422,263 in sewer improvement bonds. This sewer project, which includes new lines, lift stations, sewer plant reconstruction and equipment, will cost approximately \$1,050,913, and includes funds from an Environmental Protection Agency grant of \$628,650. Engineers on this sewer project are Evans, Bierly, Hutchison and Associates P.A., Great Bend. New equipment purchases include a Bean Sewer Cleaning Machine at a cost of \$14,686 and an Aquatech Jet Vac Sludge truck at a cost of \$28,274.39.

City clerk, Sue Martinie, has received the designation of Certified Municipal Clerk in July, from the International Institute of Municipal Clerks, Pasadena, California. Since the certification program began in Kansas five years ago, 49 Kansas clerks have been certified. Today only 29 are presently working in that capacity in Kansas' 600 plus cities.

The city adopted a written personnel policy in August providing specific rules and regulations for city personnel. This is the first written personnel policy for Nickerson.

The city approved a new contract for police protection with the Reno County Sheriff's Department in the amount of \$15,532 per year.

Karl Gaston, Ellsworth, last publisher of the Nickerson Argosy newspaper, which ceased publication this year, gave all available issues of the Argosy to the city for historical preservation. Some 1879 issues and later years bound volumes are being stored in the vault at city hall. One hundred years of news.

MILT MARTIN, Hutchinson

On November 4, Hutchinson voters will be asked to approve \$1,850,000 in general obligation bonds to renovate the 30 year old sports arena.

We have the Wang "hardware" for our new computer system, and are loading bits and bytes of information into it.

The city has authorized two industrial revenue bond issues, totaling \$550,000 to build and equip dental clinics, and one for \$285,000 to build and equip a parcel delivery service department.

Hutchinson has had a water main project and a street paving project, both originated by the city, killed by protest petitions containing names of more than half the owners of land involved and the owners of more than half the land.

#### LORRAINE BLISS, Atwood

The citizens voted, August 5, that the city buy the water system from the Central Kansas Power Co. for \$100,000 and city officials are negotiating the purchase of \$120,000 revenue bonds. C.K.P. has owned the water works since the 1920s.

A paving project has been underway this summer with 16 blocks being resurfaced in concrete, making almost all north and south streets now concrete.

#### NADINE HERRIDGE, Oswego

New utility rates were passed and went into effect with the July utility billing. Electric rates were raised to a flat .057¢ per kw with a \$3 per meter charge for residential and a \$5 per meter charge for commercial. Water rates for residential customers are now \$1.40 per thousand for the first 10,000 gallons and \$1.30 per thousand after 10,000. The minimum is \$3.50. For commercial customers new rates are \$1.60 per thousand for the first 10,000 gallons and \$1.50 per thousand after 10,000. The minimum charge is \$4.90. Sewer rates had a 25 percent increase, from \$3.75 to \$4.25. Trash rates raised 30 percent from \$3.15 to \$3.75.

A new addition to the street department was a Power Box asphalt paver. Construction of the parking and hospital roads are now under way.

Surgery was begun at the new hospital in the past few months.

DON'T FORGET THE CITY CLERKS CERTIFICATION INSTITUTE, NOVEMBER 9-14, LAWRENCE. THERE'S A \$200 REGISTRATION FEE FOR WHAT PROMISES TO BE AN EXCELLENT WEEK.

Community building rent will be increased on October 1, 1980. The complete building will be \$14. The total cost was \$7.

Other increases in charges and some new charges will be \$200 for a water tap, \$50 for a sewer tap, \$5 for water to be turned off or on, \$10 for water to be turned off or on after hours or on weekends, \$50 for a new or to replace a culvert in a driveway, and the cost of all materials used for any repairs of driveways.

#### MAYREE MANGUS, Minneapolis

Three projects are in the "beginning stage":

1. Possible demolition of a dangerous structure in the downtown area.
2. Improvements on Highway 106 through the city (a state connecting link).
3. A study of the firm power at the light plant.

#### THOMAS G. HICKS, Hugoton

The city of Hugoton has issued \$200,000 worth of sanitation utility revenue bonds. The present sanitation system consisting of two- or three-man crews manually lifting 55 gallon drums is being converted to a one man operation with the truck doing the lifting. A Cobey waste control system has been purchased. In most locations, two families will share a 300 gallon Heil Rotomold plastic container.

#### LEROY STEWART, Wamego

City officials issued \$45 million in industrial revenue bonds to purchase and install pollution control equipment at Jeffrey Energy Center.

#### AVA CUMMINGS, Baldwin

Baldwin City invites other city officials to our Annual Maple Leaf Festival the third weekend of October, October 18 and 19

We have many beautiful maple leaf trees in and around Baldwin, so come one and all.

