



Spring 2011 Kansas CCMFOA Newsletter



PRESIDENTS MESSAGE

Greetings! Oh my, where to start with first? I think the most appropriate way to start is by thanking all those who had a hand in putting together the 2011 Spring Conference. Kudos to all of you who volunteered countless hours and extra time in order to put on yet another outstanding conference! Thank you to all who attended because without your attendance, there would be no conference (kind of goes without saying, I know.) BUT, nonetheless, it needs to be said as you all are a very important part of CCMFOA. There were 160 registered for the conference, up from last year. Additionally, there were 30 vendors in attendance, again up from last year. If you work with any of our vendors or sponsors, please be sure and thank them for their generous support and participation in helping make the conference a success.

The conference provided a variety of educational opportunities including administrative management, financial management and human, aka "humor" resources management. Those of you who attended know the rest of the story on that one! Our keynote speakers included Walter Keener, Director of Human Resources at Power Flame, Inc., Parsons, Kansas; the ever so infamous Bernie Hayen, Chief Financial Officer for the City of Manhattan; Sandy Jacquot, Director of Law and General Counsel for the League of Kansas Municipalities; and Mary Lucas, founder of MBL Consulting and author of Lunchmeat & Life Lessons: Sharing a Butcher's Wisdom in 2006. These speakers and all the presenters did a fantastic job at broadening our horizons both professionally and personally as well. Bernie Hayen announced that it was the last time he was going to be speaking or teaching at our conferences. Thank you, Bernie for your wisdom, energy, compassion, humor and most especially the many hugs throughout the years. You will be missed more than you'll know!

Brenda Cirtin, City Clerk of Springfield, Missouri and Vice President of IIMC attended the conference and spoke to us during the business luncheon. She talked about the upcoming IIMC Annual Conference to be held in Nashville and also of the Proposed Constitutional Amendment to Article X regarding Ethical Standards.

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PRESIDENTS MESSAGE (continued from page 1)

This amendment change will be voted on at the annual conference. Brenda also swore in the newly elected officers and board members. The Board of Directors includes: Sher Neufeld, North Newton; Gary Fees, Manhattan; Deb Budig, Hill City; Donita Crutcher, Hoisington; Debbie Lamb, Parson; and Stacey Frizzell, Garden City. The Officers include: Past President, Marian Cook; Bobby Busch, Treasurer; Debra Mootz, Secretary; Brenda Davis, Vice President; and Kerry Benson, President. Congratulations to everyone!

A change to the CCMFOA by-laws was passed and is as follows: Should a vacancy occur in the office of the President, the Vice President would assume the duties of the President, and the Secretary would assume the duties of the Vice President. If the vacancy occurs leaving more than 120 days left in the unexpired term, the Executive Committee shall appoint by a majority vote someone to fill the vacant position. The person must be a full time member of CCMFOA in good standing. Should the vacancy occur leaving less than 120 days in the unexpired term, the Secretary will assume both the position of Vice President and Secretary for the remainder of the term.

Jerry Lovett-Sperling, City Clerk of Lindsborg received the distinguished Mildred Vance City Clerk/Finance Officer of the Year Award. Jerry truly exemplifies who and what a city clerk should be. Her dedication and passion to her community, CCMFOA and IIMC is evidenced by her *very* active involvement. She currently serves as Region VII Director for IIMC. She also served as President of CCMFOA in 2007. Most importantly, Jerry has been a role-model and mentor for countless clerks. Congratulations, Jerry for receiving such a well deserved award.

Please be sure and mark your calendars for the IIMC Region VII meeting to be held in the charming town of Lindsborg, Kansas on Friday, June 24 and Saturday, June 25. There will be an Athenian Dialogue on Friday and Saturday morning will be filled some fun activities planned by our "hostess with the mostest", Jerry Lovett-Sperling. More information will be available when final plans are done.

I would like to thank everyone who has volunteered for the various committees. It is truly a great way to become involved in CCMFOA and also get points towards your CMC or MMC. It is because of people like you that make this such a great organization, not only professionally but personally as well. As always, if you have any thoughts, comments, suggestions on ways to improve various programs, etc., please feel free to contact me or any board member. We are here for you. Looking forward to a great year and good things to come!

Kerry Rozman

CCMFOA President

INSTITUTE & EDUCATION REPORT

Gayle Martin, CCMFOA of Kansas Education Director

Center for Urban Studies, Hugo Wall School of Urban and Public Affairs

Wichita State University

Lindsborg city clerk named 2011 Clerk of the Year at CCMFOA Spring Conference

The 2011 City Clerks and Municipal Finance Officers of Kansas' Spring Conference, "There's No Place Like City Hall," was March 16 to 18 at the Wichita Marriott Hotel and attracted 160 participants from across the state. Special guest was International Institute of Municipal Clerks' Vice President Brenda Cirtin, MMC, Springfield, Mo. The agenda included 27 general, breakout and roundtable sessions. Walter Keener's, PowerFlame human resources director's presentation on stress relief through humor provided a fun start to the conference. Mary Lucas, MBL Consulting, LLC, drew upon her life lessons to share motivational wisdom for the clerks at the final session. Jerry Lovett-Sperling, City of Lindsborg city clerk, was named 2011 Clerk of the Year recognizing her dedication and performance.

The 2011 Kansas/IIMC Municipal Clerks Institute Years 1 through 3 is Nov. 7-11; Institute Year 4 is Nov. 9-11, and Master Clerks Academy is Nov. 10 and 11, at the Marriott Hotel, Wichita.

Spring Conference Pictures



Debbie Price, City Clerk of Marysville taking notes.



Incoming CCMFOA President Kerry Rozman gives outgoing President Marian Cook a token of the organizations appreciation.

Spring Conference News

Mildred Vance City Clerk/Finance Officer of the Year

Congratulations to Jerry Lovett-Sperling, City Clerk of Lindsborg upon her selection as the Mildred Vance City Clerk/Finance Officer of the year. Jerry was honored at the CCMFOA spring conference luncheon and will also be honored again this fall at the League of Kansas Municipalities Conference. Congratulations Jerry!



Mildred Vance City Clerk/Finance Officer of the Year Jerry Lovett-Sperling, Lindsborg with CCMFOA President Marian Cook and incoming President Kerry Rozman.

2011 Spring Conference Basket Winners:

- Romantic Getaway Basket – Roxanne Hutton, Iola
- Wilson Basket – Ronda Mollenkamp, Garden Plain
- “Gift Card Heaven” – Penny Soukup, Abilene
- Region 1 Basket, Candles – Lynn Hoobler, Maple Hill
- Region 2 Black, White & Pink Basket – Heather Simms, Lincoln
- Region 3 Basket, Movie Night – Joyce Smith, St. George
- Region 4 Basket, Road Trip – Mary Pfeifer, Victoria
- Region 5 Basket, Treasure Chest Basket – Susan Renner, Andover
- Region 7 Basket (small ice chest full of stuff) – Ellen Harper, Bronson
- Region 7 Basket, Evening at Home – Helen Kriebel, Luray
- Region 7 Basket, Gardening Basket – Debra Duntz, Lyons
- Region 7 Basket, Chocolate, etc. – Dayle Jean Lorensen, Johnson
- Region 8 Basket, Easter Theme Basket – Bobby Bush, Neodesha

CCMFOA 2011-2012 BOARD OF DIRECTORS & COMMITTEES

CCMFOA 2011-2012 COMMITTEES

BOARD OF DIRECTORS

President - Kerry Rozman, Clay Center, 785-632-5454, cityclerk@claycenterks.com
 Vice President - Brenda Davis, Scott City, 620-872-5322, scottcty@pld.com
 Secretary - Debra Mootz, Roeland Park, 913-722-2600, dlmootz@roelandpark.org
 Treasurer - Bobby Busch, Neodesha, 620-325-2828, bbusch@ci.neodesha.ks.us
 Immediate Past President - Marian Cook, Overland Park, 913-895-6151, marian.cook@opkansas.org

BOARD MEMBERS

Gary Fees, Manhattan (2012)	785-587-2406, fees@ci.manhattan.ks.us
Stacey Frizzell, Garden City (2012)	620-276-1100, cityclerk@garden-city.org
Deb Budig, Hill City (2013)	785-421-3438, clerkdeb@ruraltel.net
Deborah Lamb, Parsons (2013)	620-421-7000, dlamb@parsonskks.com
Sher Neufeld, North Newton (2014)	316-283-7633, nncity@northnewton.org
Donita Crutcher, Hoisington (2014)	620-653-4125, dcrutcher@hoisingtonks.org

NEWSLETTER/PUBLICITY

David Bryant, Lenexa - Chair	913-477-7516 dbryant@ci.lenexa.ks.us
Region 1 - Darla Ellis, Norton	785-877-5000, ntclerk@ruraltel.net
Region 2 - Belinda Thornburg, Fowler	620-646-5231, cityoffowler@swko.net
Region 3 - Wayne Henneke, Great Bend	620-793-4111, waynehenneke@greatbendks.net
Region 4 - Rose Gourley, Lincoln	785-524-4280, rmgourley@nckcn.com
Region 5 - Virginia Edwards, Andale	316-444-2351, vedwards2351@prodigy.net
Region 6 - Penny Soukup	785-263-2550, cityclerk@abilenecityhall.com
Region 7 - David Bryant, Lenexa	913-477-7516, dbryant@ci.lenexa.ks.us
Region 8 - Toni Crumrine, Chetopa	620-236-7511, tcrumrine05@hotmail.com

LEGISLATIVE COMMITTEE

Keith Campbell, Shawnee	913-742-6243, kcampbell@ci.shawnee.ks.us
Elizabeth Kelley, Overland Park	913-895-6155, elizabeth.kelley@opkansas.org
Kristine Polian, Valley Center	316-755-7310, kpolian@valleycenterks.org
Toni Crumrine, Chetopa	620-236-7511, tcrumrine05@hotmail.com

HISTORIAN/ARCHIVE COMMITTEE

Brenda Younger, Topeka, Chair	785-368-3943, byounger@topeka.org
Kristine Polian, Valley Center	316-755-7310, kpolian@valleycenterks.org
Penny Soukup, Abilene	785-263-2550, cityclerk@abilenecityhall.com
Lieu Ann Elsey, Salina	785-309-5735, lieuann.elsey@salina.org
Helen Krehbiel, Luray	698-2302, cityofluray@gorhamtel.com

MANUAL & BYLAWS COMMITTEE

Bobby Busch, Neodesha - Chair	620-325-2828, bbusch@ci.neodesha.ks.us
Stephanie Ax, Peabody	620-983-2174, treas@peabodyks.com
Cindy Lero, Erie	620-244-3461, cityclerk@cityoferie.kscoxmail.com
Cheri Peine, Oswego	620-795-4433, cpeine@oswegoks.com
Erica Jones, Augusta	316-775-4510, ejones@augustagov.org

CCMFOA 2011–2012 COMMITTEES (continued from page 5)

HOSPITALITY COMMITTEE

Johnna Stanford, St. John - Chair	620-549-3208, sjcc@gbta.net
Marlas Christian, New Strawn	620-364-8283, newstrawncity-clerk@embarqmail.com
Tiffany Neel, Meade	620-873-2091, tiffany_neel@sbcglobal.net
Doug Sellars, Frontenac	620-231-9210, city.clerk@frontenacks.net
Amy Zortz, Weir	620-396-8214, weircityclerk@ckt.net
Brenda Melcher, Herington	785-258-2271, brenda@cityofherington.com
Doreen Pesek, City of Gardner	913-856-0945, dpesek@gardnerkansas.gov
Jamie Hayes, City of Bel Aire	316-744-2451, jhayes@belaireks.gov

SILENT AUCTION/PROMOTIONAL SALES

Erica Jones, Augusta - Chair	316-775-4510, ejones@augustagov.org
Carol Eddington, Oswego	620-795-4433, ceddington@oswegoks.com
Shandi Wicks, Salina	785-309-5735, shandi.wicks@salina.org
Vicki Zentner, Westmoreland	785-457-3361, westycity@bluevalley.net
Patricia Foster, Douglass	316-747-2109, pfoster@cityofdouglassks.com

MEMBERSHIP/MENTORING/REGIONAL COMMITTEE

Bobby Busch, Neodesha, Co-Chair	620-325-2828, bbusch@ci.neodesha.ks.us
Debra Mootz, Roeland Park, Chair	913-722-2600, dlmootz@roelandpark.org
Lana McPherson, Co-Chair	913-583-1182, lmcpherson@desotoks.us
Region 1 - Karen Larson, Oberlin	785-475-2217, klarson@oberlinkansas.gov
DeAnza Ambrosier, Bird City	785-734-2616, birdcity@eaglecom.net
Region 2 - Tiffany Neel, Meade	620-873-2091, tiffany_neel@sbcglobal.net
Connie Marquez	620-225-8100, conniem@dodgecity.org
Region 3 - LuAnn Kramer, Pratt	620-672-5571, lkramer@cityofprattks.com
Region 4 - Neysa Brown, Holyrood	785-252-3652, holycity@hbcomm.net
Shandi Wicks, Salina	785-309-5735, shandi.wicks@salina.org
Region 5 - Janis Edwards, Wichita	316-268-4529, jedwards@wichita.gov
Open Kelly Mendoza, Rose Hill	316-776-2712, kelly@cityofrosehill.com
Region 6 - Tory Jost, St. Marys	785-437-2311, cityclerk@oct.net
Region 7 - Lana McPherson, De Soto	913-583-1182, lmcpherson@desotoks.us
David Bryant, Lenexa	913-477-7516, dbryant@ci.lenexa.ks.us
Region 8 - Roxanne Hutton, Iola	620-365-4915, rhutton@iolaks.com
Bobby Busch, Neodesha	620-325-2828, bbusch@ci.neodesha.ks.us

EDUCATION/CERTIFICATION COMMITTEE

Brenda Davis, Scott City - Chair	620-872-5322, scottcty@pld.com
Bobby Busch, Neodesha	620-325-2828, bbusch@ci.neodesha.ks.us
Gary Fees, Manhattan	785-587-2406, fees@ci.manhattan.ks.us
Toni Crumrine, Chetopa	620-236-7511, tcrumrine05@hotmail.com
Martha Sumrall, Mission	913-676-8355, msumrall@missionks.org
Lana McPherson, De Soto	913-583-1182, lmcpherson@desotoks.us
Jere Chieppo, Easton	913-773-8146, cityofeaston@embarqmail.com
Jeanne Koontz, Prairie Village	913-385-4662, jkoontz@pvkansas.com
Vicki Zentner, Westmoreland	785-457-3361, westycity@bluevalley.net
Mary Faulkner, Mount Hope	316-661-2211, mfaulkner@mounthopecity.com

CCMFOA 2011–2012 COMMITTEES (continued from page 6)

EDUCATION/PROGRAM PLANNING COMMITTEE

Brenda Davis, Scott City - Chair	620-872-5322, scottcty@pld.com
Donita Crutcher, Hoisington	620-653-4125, dcrutcher@hoisingtonks.org
Deb Budig, Hill City	785-421-3438, clerkdeb@ruraltel.net
Sher Neufeld, North Newton	316-283-7633, nncity@northweston.org
Carol Eddington, Oswego	620-795-4433, ceddington@oswegoks.com
Karen Sublett, Wichita	316-268-4529, ksbullet@wichita.gov
Karen Logan, Leavenworth	913-682-9201, kjlogan@firstcity.org
Darcy Higgins, Baldwin City	785-594-6427, dhiggins@baldwincity.org
Bridgette Cobbins, Unified Gov't-Wyandotte Co	913-573-8039, bcobbins@wycokck.org
Emili Leniton-Moore, Cedar Vale	620-758-2244, cocv@sktc.net

CITY CLERKS/MUNICIPAL FINANCE OFFICER OF THE YEAR

Lana McPherson, De Soto, Chair	913-583-1182, lmcpherson@desotoks.us
Jerry Lovett-Sperling, Lindsborg	785-227-3355, jls@lindsborgcity.org

NOMINATING COMMITTEE (Two Past Presidents and Member at Large)

Marian Cook, Overland Park, Chair	913-895-6151, marian.cook@opkansas.org
Brenda Chance, Phillipsburg	785-543-5234, pburgclerk@ruraltel.net
Merrill Peterson, Buhler	620-543-2253, mpeterson@buhlerks.org
Scott Bird, Ottawa	785-229-3600, sbird@ottawaks.gov

IIMC SCHOLARSHIP

Bobby Busch, Neodesha, Chair	620-325-2828, bbusch@ci.neodesha.ks.us
Debbie Giskie, Liberal	620-626-2206, debbie.giskie@cityofliberal.com
Martha Sumrall, Mission	913-676-8355, msumrall@missionks.org

CLERKS ACHIEVEMENTS

Two Clerks receive IIMC Certified Municipal Clerk designation.

Teevie Lea Walker, CMC - Assistant City Clerk - City of Valley Center, KS

Lisa Cernich, CMC - City Clerk - City of Eskridge, KS.

Congratulations on your accomplishment!!

IN MEMORY

To the family of **Marguerite B. Strange**, CMC former City Clerk, Commissioner and Mayor of Leavenworth Kansas who passed away January 27, 2011. Marguerite was a former CCMFOA president, served on several IIMC committees and a past recipient of the IIMC Quill award.

To the family of **Bev Kimrey**, former City Clerk of Edna Kansas who passed away February 21, 2011

RETIREMENTS

Calvin Wohler, City Clerk of Clay Center on March 22, 2011

Tanya Wilson, City Clerk of Harper on April 11, 2011 after 11.5 years of service

THANK YOU

Dear CCMFOA board and members,

Thank you very much for the gift certificate to Barnes and Noble I received at the Spring Conference in March. What a thoughtful gesture. I very much appreciate the gift and look forward to seeing all of you at the November Institute and Academy. Sincerely, Gayle Martin, Education Director

CONGRATULATIONS

Scott D. Bird, City of Ottawa, Kansas who graduated the weekend of May 7, 2011 from Calvary Theological Seminary with a Masters Degree in Bible and Theology.

Stephen E. Powell, on being appointed by the Johnson County Board of County Commissioners as Clerk of the Board/Chief of Staff.

MUNICIPAL CLERKS WEEK



Region 7 clerks accept a proclamation from Johnson County Board of Commissioners for Municipal Clerks Week. L-R: Elizabeth Kelley, Overland Park; Marian Cook, Overland Park; Deb Harper, Leawood; David Bryant, Lenexa, Debra Mootz, Roeland Park; Martha Sumrall, Mission; Lana McPherson, De Soto; Stephen Powell, Johnson County and Commission Chairman Ed Eilert.

CCMFOA BOARD MEETING MINUTES

City Clerks and Municipal Finance Officers Association

Board of Directors Meeting

October 27, 2010

Wichita Airport Hilton

The meeting was called to order at 5:00 p.m.

In attendance: Marian Cook, Overland Park; Debra Mootz, Roeland Park; Gary Fees, Manhattan; Bobby Busch, Neodesha; Cheri Peine, Oswego; Deb Budig, Hill City; Sher Neufeld, North Newton, Kerry Benson, Beloit and Brenda Davis, Scott City. Donita Crutcher, Hoisington, was absent.

Minutes of June 24, 2010 – Minutes from the Board of Directors meeting June 24, 2010 were moved for approval by Gary Fees, seconded by Debra Mootz and unanimously approved.

Treasurer's Report dated October 27, 2010 – The Treasurer's Report of October 27, 2010 was moved for approval by Kerry Benson, seconded by Bobby Busch and unanimously approved.

Committee Reports:

There were no committee reports as there were no committee chairs in attendance. These reports will be presented at the business meeting on Thursday, October 28, 2010.

Old Business:

Strategic Plan

One goal of the Strategic Plan is to increase membership. There was discussion of some of the ways suggested to do so including: Sending out postcards outlining the benefits of CCMFOA, attending council meetings of other cities to help "sell" CCMFOA membership and incorporating more educational articles in the newsletter.

LKM Board of Directors

Brenda Chance was recently re-elected to the League of Kansas Municipalities Board of Directors for another 3 year term. Brenda was required to apply for the position, interview and then was chosen for the position.

New Business:

Report from Officers

None

Report from Board Members

None

CCMFOA BOARD MEETING MINUTES (continued from page 9)

Board of Directors Meeting of October 27, 2010

Report from IIMC Region Director

This will be given at the business meeting on Thursday.

2011 CCMFOA Education Program Budgets

These are not currently available. Marian will follow-up.

Proposed Amendment to By-Laws

A motion was made by Sher Neufeld and seconded by Cheri Peine proposing the amendment to Article IV – Officers addressing vacancies in the Executive Committee be approved. The change is proposed as follows: Should a vacancy occur in the office of the President, the Vice President would assume the duties of the President, and the Secretary would assume the duties of the Vice President. If the vacancy occurs leaving more than 120 days left in the unexpired term, the Executive Committee shall appoint by a majority vote someone to fill the vacant position. The person must be a full time member of CCMFOA in good standing. Should the vacancy occur leaving less than 120 days in the unexpired term, the Secretary will assume both the position of Vice President and Secretary for the remainder of the term. The motion unanimously carried. The amendment change will be brought to a vote at the Spring Conference in March.

IIMC Region VII

A proposal has been received from the Missouri and Illinois Clerk's Associations to have each Association contribute "start-up" money for Region VII meetings. It was determined that for no more that attend from Kansas, it would be hard to justify the expense. A motion made by Sher Neufeld, seconded by Bobby Busch to not contribute to the "start-up" money passed unanimously.

IIMC Region VII Meeting in Kansas

Jerry Lovett-Sperling has volunteered Lindsborg as the location of the Region VII meeting that Kansas will be hosting in 2011.

Website

Debra Mootz has been approached about posting job openings on the CCMFOA website from various cities. She would like to know if it is something that we want to do and if so, do we charge for members or non-members only. She will check on prices that other websites charge and report back in the spring.

MCEF Endowment Option

MCEF can set up Restricted Endowment funds for Associations. President Cook said that in the past, the Board had discussed setting up some kind of fund for donations (tax deductible). MCEF is recommending \$5,000 to set up the fund but the amount could be less and build up to \$5,000. Gary Fees volunteered to get more information on the fund and will report back in the spring.

Spring Conference

The Spring Conference will be held on March 16-18, 2011. The fee structure for the conference will allow for full conference, 2 day or 1 day attendance. This will allow those who cannot attend the full conference to not have to pay full price and to attend part of the conference versus not at all. There will be no pre-conference held this year. The theme for the conference will be "There's No Place Like Home City Hall". Marian is working on the design of the conference bags.

2011 CCMFOA Pins

Jerry Lovett-Sperling is ordering "Glenda the Good Witch" pins for 2011.

Board Meeting

The next board meeting will be on Tuesday, March 15, 2011, with the time to be determined.

CCMFOA BOARD MEETING MINUTES (continued from page 10)

Board of Directors Meeting of October 27, 2010

Announcements:

IPMA

IPMA has requested to set up a booth at the Institute/Academy. We do not have vendors at our fall education intensives—only at Spring Conference. If they wanted a booth at the Spring Conference, they will be required to pay the vendor fee.

Nebraska Graduate Student

A graduate student from Nebraska is conducting a research project on the city clerk education/budget dollars spent. When the project is complete, we will receive the results.

Year 3 Institute Participant

There is a Year 3 participant that will be graduating with the Year 4 class as she began the Institute prior to 2007, with the 100 hour program.

Kansas University

The University of Kansas records department was recently contact to see if they had any records for the CCMFOA Certification program that they used to coordinate. They have no records available from when they administered the program.

LKM City Clerk's Manual

The League of Kansas Municipalities is still working on the City Clerk's manual. They are hoping to complete it by the end of the year.

Brochures

Debra Mootz has updated the CCMFOA brochure. These will be used to promote the organization.

Quill Award

Lana McPherson, recipient of the Mildred Vance Clerk of the Year Award inquired as to what the criteria is for nomination for the Quill Award. This award is a great deal more extensive and it was determined that she would not qualify for the award at this time.

Banquet

The officers will be sitting at the head table and a special table will be available for board members.

Institute Director's Report

Gayle reported that the budget for the spring conference would be handed out on Thursday. She indicated that there would be a 5% increase on all food for 2011. She reviewed the academy and institute budgets and numbers of attendance. The attendance is as follows:

Year 1 – 30

Year 2 – 19

Year 3 – 16

Year 4 – 26

Academy – 64

A motion was made by Kerry Benson seconded by Cheri Peine to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,

Kerry Benson

CCMFOA Vice President/Secretary

CCMFOA BUSINESS MEETING MINUTES

City Clerks and Municipal Finance Officers Association

Business Meeting

October 28, 2010

Wichita Airport Hilton

The meeting was called to order at 12:00 p.m.

Recognition of Accomplishments:

Marian Cook, President recognized the Year 1 Institute Class as well as those who received their CMC and MMC designations. She also recognized those who were retiring.

Minutes of March 11, 2010 – Minutes from the Board of Directors meeting March 11, 2010 were moved for approval by Karen Logan, seconded by Bobby Busch and unanimously approved.

Treasurer's Report dated October 27, 2010 – The Treasurer's Report of October 27, 2010 was moved for approval by Teevie Walker, seconded by Tracy Storey and unanimously approved.

Committee Reports:

Education/Program Planning and Education/Certification

Kerry Benson reported that the Education/Program Planning committee met this summer to plan for the Institute/Academy and Spring Conference. The Education/Certification committee met this morning and reviewed the process to obtain CMC and MMC certifications. Details are still being discussed for the Spring Conference as evaluations are being used to determine what members want/need for their continuing education.

Membership/Mentoring

Lana McPherson reported that there are 400 members and 35 new members. Region Directors will be meeting tomorrow morning.

Nominating Committee

Cheri Peine submitted the slate of officers that will be voted on at the Spring Conference. They are as follows:

President – Kerry Benson

Vice President – Brenda Davis

Secretary – Debra Mootz

Treasurer – Bobby Busch

Past President – Marian Cook

Board Member – Sher Neufeld

Board Member – Donita Crutcher

Board Member – Gary Fees

Board Member – Deb Budig

Board Member – Stacy Frizzell

Board Member – Debbie Lamb

Newsletter/Publicity

David Bryant is working on the Fall/Winter newsletter. If anyone has suggestions or would like to help David, please contact him.

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CCMFOA BUSINESS MEETING MINUTES (continued from page 12)

Business Meeting of March 11, 2010

Hospitality

Marlas Christian is chair of the committee and her term will expire in March. Marlas indicated that the hospitality room was in the South Tower and has been well attended. She asked that anyone interested in serving on the Hospitality Committee contact her or the incoming President Kerry Benson, who will be working on the 2011-2012 Committee assignments.

Legislative

Elizabeth Kelley reported that the committee met via conference call in June. Some of the topics discussed during the legislative process were smoking bans, texting while driving and grant opportunities. The minutes from their meeting are posted on the CCMFOA website.

Silent Auction/Promotional Sales

Erica Jones reported that the silent auction at the League of Kansas Municipalities booth made approximately \$970. She thanked all those that helped with the booths. She is needing ideas for promotional items.

Historian/Archive

Kristine Polian reported that most all records have been tracked but if there are any others out there please get them to her.

Manual/By-Laws

Bobby Busch reported that there will be one by-law change for consideration at the Spring Conference. That change pertains to vacancies that would occur on the executive board and how they will be handled. The change is as follows: Should a vacancy occur in the office of the President, the Vice President would assume the duties of the President, and the Secretary would assume the duties of the Vice President. If the vacancy occurs leaving more than 120 days left in the unexpired term, the Executive Committee shall appoint by a majority vote someone to fill the vacant position. The person must be a full time member of CCMFOA in good standing. Should the vacancy occur leaving less than 120 days in the unexpired term, the Secretary will assume both the position of Vice President and Secretary for the remainder of the term.

Awards/Scholarships:

2010 Institute and Academy Scholarships

Debra Mootz reported that the following received scholarships for the Institute and Academy

Institute – Susan Bedore, Kirwin

Pamila Brummer, Cawker City

Mary Faulkner, Mount Hope

Tyler Ficken, Junction City

Wanda Gabel, Ness City

Jim Koger, Overbrook

Lorri Lowe, Burden

Danielle Young, Cheney

Academy – Stacey Frizzell, Garden City

2011 Spring Conference Scholarships

Debra Mootz reported that three scholarships will be available for the Spring Conference. These are for first time attendees only. Applications can be made from December 1, 2010, thru February 1, 2011.

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CCMFOA BUSINESS MEETING MINUTES (continued from page 13)

Business Meeting of March 11, 2010

2011 Nominations for Mildred Vance/Clerk of the Year

Cheri Peine explained the criteria for the Mildred Vance/Clerk of the Year award in that you have to have your CMC or MMC, be a member of CCMFOA for three years and a clerk for three years. All Mayors receive a letter explaining the award and information on how to go about nominating their clerks.

2011 IIMC Annual Conference Scholarship

Martha Sumrall, Anna Keena and Debbie Giskie are on this committee to choose an applicant for this scholarship. Bobby Busch was chosen to receive this scholarship for the 2011 IIMC Conference to be held in Nashville, TN.

New Business:

2011 Dues

Debra Mootz indicated that the 2011 dues statements will be published in the next Wings publication and also available on the CCMFOA website. There will be a due date added of January 31, 2011.

2011 Vendor Fair/Sponsorships for Spring Conference

Kerry Benson will be soliciting vendors and sponsors for the 2011 Spring Conference. If you know of anyone interested, please let her know.

Board of Directors Report

President Marian Cook reported about the proposed by-law changes for vacancies and that the change will be put to a vote at the Spring Conference. The IIMC Region 7 meeting was held in St. Charles, MO for 2010 and it will be Kansas' turn to host in 2011. Lindsborg will be the host city for this event. Hours will be counted towards certification. Approximately 40 people indicated that they would be interested in attending.

Report from IIMC Region Director

Jerry Lovett-Sperling, IIMC Region Director thanked the association for the opportunity to serve on the IIMC Board saying it has been rewarding and challenging. There were many accomplishments that the board made during her term, which will be ending in May of 2011. An Illinois clerk will be elected for the next 3 year term to represent Region 7 (Kansas, Illinois and Missouri).

The revising of the certification process has been one of the biggest projects. She reminded everyone that they had to be a member of IIMC for 2 years in order to be eligible to receive the CMC designation.

The education director that IIMC just hired had to step down due to health reasons.

Announcements:

City Clerk's Manual

The League of Kansas Municipalities is in the process of revising the City Clerk's Manual. A copy will go to each city. This should be sent out at the end of the year.

Spring Conference

The Spring Conference will be held at the Marriott in Wichita on March 16-18, 2011. The theme will be "There's No Place Like Home City Hall"

Basket Raffle

The winners of the basket raffle will be announced at the banquet tonight at 6:00 p.m.

A motion was made by Debra Mootz seconded by Jerry Lovett-Sperling to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,

Kerry Benson

CCMFOA Vice President/Secretary



Our Mission Statement

"Promoting Responsive and Responsible Government"

In order to promote responsive and responsible government, the City Clerks and Municipal Finance Officers Association of Kansas provides a comprehensive support network of professional development resources and education opportunities for the benefit of its members and the communities they serve; encouraging competency, integrity, efficiency and accountability in the delivery of local government services.

CCMFOA Wings Newsletter

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