

City Clerks & Municipal Finance Officers Association
Business Meeting Minutes
November 15, 2012
Wichita Marriott

Call to Order – Brenda Davis

Recognition

Certification Institute: Year 1, Year 2, Year 3, Year 4
Professional Designation: CMC, MMC
Retiring Municipal Clerks or Finance Officers

Approval of Minutes - Business Meeting March 15, 2012 – Debra Mootz

Motion to approve Minutes of March 15, 2012 by Vicki Zentner, Westmoreland; seconded by Denise Duerksen, Newton. Motion Carried.

Approval of Treasurer Reports – Stacey Crum

Motion to approve Treasurer Reports for March 1, 2012 to October 31, 2012 by Kerry Rozman, Clay Center; seconded by Toni Crumrine, Chetopa. Motion Carried.

Committee Reports

- *Education/Program Planning & Education/Certification Committees* – Deb Mootz
Education Certification committee met this morning to talk with clerks looking to obtain their CMC or MMC. Education Planning will be meeting Friday at noon.
- *Historian/Archive Committee* – No report
- *Hospitality Committee* – Doreen Pesek
Thanked her crew for a great job. Open tonight after banquet.
- *Legislative Committee* – Keith Campbell
Lots of changes with the new legislators. Be on the watch for upcoming e-mail blasts as events arise.
- *Manual/By-Laws Committee* – Bobby Busch – No report
- *Membership/Mentoring/Regional Committee* – Bobby Busch
445 Members. The 2013 renewal form is on the website. Encouraged regional meetings and urged Region Chairs to have personal contact with the clerks in their regions.
- *Newsletter/Publicity Committee* – David Bryant No report.
- *Nominating* – Kerry Rozman
Slate of officers that will be presented at the March 2013 meeting will be:
Executive Board
Region 7 Debra Mootz, Roeland Park President

Region 8	Bobby Busch, Neodesha	Vice President
Region 4	Stacey Crum, Concordia	Secretary
Region 5	Tabitha Sharp, El Dorado	Treasurer
Region 2	Brenda Davis, Scott City	Past President

Board of Directors:

Region 3	Donita Crutcher, Hoisington	(2011-2014)
Region 3	Johnna Stanford, St. John	(2011-2014) unexpired term
Region 2	Tiffany Neal, Meade	(2012-2015)
Region 6	Angela Lang, Marion	(2012-2015)
Region 4	Lieu Ann Elsey, Salina	(2013-2016)
Region 7	Martha Sumrall, Mission	(2013-2016)

- *Silent Auction/Promotional Sales Committee* – Martha Sumrall and Vicki Zentner
Vicki reported that the vendor booth at the LKM Conference made a total of \$802. Once all expenses were paid a total of \$452 profit was realized.

Awards/Scholarships

- *2012 Certification Institute Scholarship Recipients* – Stacey Crum
Christy Pyatt, Greensburg; Chasity Hanson, St. George; Shelly Underwood, Atlanta; Marty Grill, Canton; Amy Zortz, Weir; Margaret Perez, Ulysses; and Julie Stutzman, Lyndon.
- *2012 Master Academy Scholarship Recipient* – Stacey Crum
Kim Perry, McLouth
- *2013 Spring Conference Scholarship* – Stacey Crum
Applications will be accepted from December 1st through February 1st.
- *2013 Mildred Vance/Clerk of the Year Nominations* – Jerry Lovett-Sperling and Marian Cook
Nominations must be received by January 1st.
- *2013 IIMC Scholarships* – Elizabeth Kelly
Two scholarships are being awarded this year because the scholarship from last year was not used due to the recipient becoming ill at the last minute. The scholarships this year go to Debbie Price, Marysville and Robin Schmitt, Nickerson.

New Business

- *2013 Dues* – Stacey Crum
Applications can be found on the CCMFOA website. Membership fees are due to the Treasurer by the end of January. Please be sure your Accounts Payable person has the correct contact to send the check to.
- *2013 Vendor Fair* – Bobby Busch and Deb Mootz
Information will be sent out to the vendors and sponsors on the list at the end of the month.

- *Board of Directors Report* – Brenda Davis

Announcements

The Graduation Banquet will be tonight at 6:00 p.m. Just a reminder that this is a mandatory function. Our guest speaker will be Sandy Jacquot from the League of Kansas Municipalities. We will also be honoring her as Sandy will be retiring at the end of this year.

Brenda Chance gave a brief update on the Strategic Planning Process that the League is going through. She thanked the clerks for their support. Brenda is the League of Kansas Municipalities President for 2012-2013. She is the first female City Clerk to hold that office in the history of LKM.

Adjournment

Motion by Kerry Rozman, seconded by Deb Mootz. Meeting adjourned.