

**City Clerks & Municipal Finance Officers Association
Business Meeting Agenda
Thursday, March 15, 2012 – 12:00 p.m.
Wichita Marriott**

Call to Order – Kerry Rozman

Approval of Minutes - Business Meeting November 10, 2011 – Debra Mootz

MOTION to approve Minutes of November 10, 2011 by Denise Duersken of Newton, seconded by Lana McPherson of De Soto. Motion Carried.

Approval of Treasurer Reports

Revenue & Expenses for November 1, 2011 to February 29, 2012 – Bobby Busch
MOTION to approve Treasurer Report for November 1 – February 29, 2012 by Vicki Zentner of Westmoreland, seconded by Scott Bird of Ottawa. Motion Carried.

President Rozman recognized the city clerks who received their CMC's and MMCs as well as any retirees.

Committee Reports

Education/Program Planning Committee and Education/Certification Committee – Brenda Davis - Education Certification committee met this morning to talk with clerks looking to obtain their CMC or MMC. Education Planning will be meeting Friday at noon.

Membership/Mentoring/Regional Committee – Bobby Busch
363 Members. If you have not renewed, please do so as soon as possible. Names will be purged from the Listserv. Encouraged regional meetings.

Newsletter/Publicity Committee – David Bryant
No major news. Encourage region meetings as well and send your information on those meetings.

Hospitality Committee – Johnna Stanford
Open last several nights until 10, open tonight until 11.

Legislative Committee – Keith Campbell – no report

Silent Auction/Promotional Sales Committee – Erica Jones

Kerry Rozman, stated that Erica want to thank everyone for helping at the Fall LKM conference. If you have donations please contact Martha Sumrall, City of Mission

Historian/Archive Committee – Brenda Younger – no report

Manual/By-Laws Committee – Bobby Busch – no report

Awards/Scholarships

2012 Spring Conference Scholarship Recipients – Bobby Busch –
The Spring Conference recipients were: Niki Kinderknecht, City of Almena, Chrystal Scherbarth, City of Altoona and Terri Eckelberry, City of Edna.

2012 Certification Institute/Master Municipal Clerk Academy – Scholarships/Timeline – Bobby Busch

Letters of application will be accepted August 1, 2012, through September 30, 2012

2013 IIMC Annual Conference Scholarship – 2012 Awardees and Timeline for 2013 Award – Bobby Busch

Applications for the 2012 IIMC Conference Scholarship will be accepted from August 1 until September 30, 2012.

Board of Directors Meeting Report – Kerry Rozman

Kerry Rozman, provided a report on the happenings at the board meeting and provided the information on upcoming meetings:

Combined State Region 7 Meeting – in Illinois. July 2012
IIMC Portland Oregon during the May 20-24th.

Kerry Rozman thanked Gayle Martin and her staff for all their work and care for the association.

Kerry Rozman thanked Brenda Cirtin, incoming IIMC President, for coming to our meeting.

Brenda Cirtin addressed the clerks and expressed her thanks to the association. Brenda is privileged to represent all city clerks at IIMC. She stated that, “ I feel like I make a difference everyday.” IIMC will stand behind you as a sister community. She will continue to encourage and develop new education opportunities. The theme for the Portland Conference is Empowered to Serve!

New Business

Announcement of the 2012 Mildred Vance City Clerk/Finance Officer of the Year Award – Lana McPherson

Lana McPherson chaired the committee this year, she stated that requests for awards were sent to Mayors, Administrators, sent out in our Wings newsletter, placed in the LKM magazine. Lana recognized all past clerks and then presented the 2012 Mildred Vance City Clerk/Finance Officer of the Year Award to Marian Cook for her 38 years of service, her values continuing education; Marian has planned conferences including the IIMC Region VII Annual Conference.

Nominating Committee Report – Marian Cook

MOTION to approve the slate of officers and board members for 2012/2013 by Vicki Zentner of Westmoreland and Jerry Lovett-Sperling of Lindsborg.

President, Brenda Davis, MMC
Vice-President, Debra Mootz, CMC
Secretary, Bobby Busch, CMC
Treasurer, Stacey Crum
Past President, Kerry Rozman, MMC

Deb Budig	Hill City (2013)
Deborah Lamb	Parson (2013)
Sher Neufeld	North Newton (2014)
Donita Crutcher	Hoisington (2014)
Tiffany Neel	Meade (2015)
Angela Lange	Marion (2015)

Motion approved.

Election of Officers and Board Members

Oath of Office to Newly Elected Officers/Board Members – Brenda Cirtin

Passing of the Gavel

Brenda Davis – presented a gift from the association to Kerry Rozman for her past year as president.

Kerry Rozman – thanked everyone for their support.

Brenda Davis – addressed the association as president.

Adjournment Motioned by Toni Crumrine of Chetopa and Roxanne Hutton of Iola.
Meeting Adjourned