

**CCMFOA Board of Directors Meeting**  
**March 9, 2010**  
**5:15 PM**

President Cheri Peine called the meeting to order.

Members present were Cheri Peine, Marian Cook, Jerry Lovett Sperling, Donita Crutcher, Gary Fees, Brenda Davis, Pam Corby and Darla Ellis. Sher Neufeld was absent. Also in attendance were: Gayle Martin, Education Director, and incoming Board members (Bobby Busch, Debra Mootz and Deb Budig).

**Minutes-** Corrections to the minutes from the Nov. 11, 2009, Board Meeting were to add Bobby Busch to the slate of officers from the Nominating Committee, and to list Gayle Martin as Education Director. Motion by Kerry Benson, second by Marian Cook, and carried to approve the amended minutes of the Nov. 11, 2009, Board meeting.

**Treasurer's Report-**Motion by Jerry Lovett Sperling, second by Darla Ellis, and carried to accept the Treasurer's reports as presented for Dec. 31, 2009, and as of Feb. 28, 2010.

**For the record: Adoption of 2010 Education Program Budget-** The board approved the spring Conference program budget.

**Report by Institute Director-** Gayle Martin was absent. President Peine reported the preconference attendance was low. The projected revenue loss is approximately \$2000.

**Report by Mary Lynne Stratta, IIMC President-** She reviewed the great strides that are being made with the international organization. There are updates on the IIMC website and all positive things are happening.

**Committee Reports-**

Silent Auction/Promotional Sales Committee: Erica Jones still has denim shirts, T-shirts, CCMFOA sticky notes and portfolios in stock. Prices were reduced to try to get the inventory sold.

Manual and Bylaws Committee: Bobby Busch announced the Bylaws are updated and ready to go on the website.

**Old Business-**

Strategic Planning - Website Upgrade: Debra Mootz volunteered to work on updating the website. We want to include an application to indicate interest in serving on the board of directors.

## **New Business-**

Nominating Committee: Jerry Lovett-Sperling reported the results of the Nominating Committee. Nominations from the floor will be accepted on Wednesday.

2011 CCMFOA Pins: Jerry Lovett-Sperling requested ideas for the 2011 CCMFOA pins. It was the consensus that the “good witch” will be the subject of the next pin.

Vendors/Sponsors for 2010 Vendor Fair: Pam Corby gave the conference vendor and sponsor report. There are 27 vendors and 10 sponsors. We do have some new vendors.

Report of CCMFOA Membership: Kerry Benson reported on the 2010 members. As of today, there are 191 memberships that are not paid. There were 448 paid members in 2009.

Donation to Brenda Cirtin, Candidate for IIMC Vice President: We had previously agreed to pay for the banquet cost and hotel room. Motion by Jerry Lovett-Sperling second by Kerry Benson, and carried to also pay for mileage from Springfield, MO, to Wichita, KS, for Brenda Cirtin.

Education Director Attendance at 2010 IIMC Conference- Motion by Jerry Lovett-Sperling, second by Donita Crutcher and carried to cover Gayle Martin’s expenses and transportation to the conference. Jerry amended the motion to read up to \$2000 for expenses. Donita Crutcher seconded the motion and the motion carries. Whether CCMFOA will fund the expense of the education director attending the annual IIMC Conference would be determined on an annual basis based on CCMFOA budget considerations.

Kansas Historical Advisory Board - City Clerk position: Pam Balch is suggesting a city clerk be appointed to serve on the Kansas Historical Advisory Board. There is a application for the position. It was the consensus of the Board to talk to Brenda Younger, Topeka, about serving on the Kansas Historical Advisory Board, since the meetings would be in Topeka. Topeka has a good records management system in place and Brenda could more easily attend the meetings. Debra Mootz expressed an interest if Brenda declined to serve.

Prorated Conference Registration Fees: There has been a request for a prorated rate to attend part of the conference. The consensus of the Board is to discuss this topic at the summer meeting for a trial at the 2011 Spring Conference. Any requests would need to be received prior to the Conference for a prorated rate based on hours attended. We would also want to charge a “premium” rate.

Motion by Jerry Lovett-Sperling, second by Gary Fees and carried to prorate the request we received for the 2010 Spring conference at \$200 for attending part of the conference.

Policy for the ListServe: There have been some issues with the use of ListServ, including a recent email concerning employment issues. The ListServ policy was initiated as a means to ensuring that emails posted to the ListServ are professional. Motion by Darla Ellis, second by Donita Crutcher and carried to adopt the policy. A disclaimer would be added to the policy before publishing to ListServ, the website and CCMFOA members.

WSU Contract: Cheri and Marian will meet with Dr. Wong tomorrow. WSU is proposing that if there is a shortage CCMFOA would be responsible for reimbursing WSU and if there is a profit, then WSU is requesting to retain half of the profit as a carry-forward amount to fund pre-program expenses. The consensus of the Board was that as long as any profit is documented and carried forward year to year on the program budgets, we would agree to that addition to the contract. The new contract also sets a timeframe to receive budget information prior to each program and for the final report from WSU following the programs.

The date for the next board meeting will be announced at a later date.

Announcements: Cherie Peine announced the planning meeting will be at noon in the hotel restaurant. The region baskets drawing will be drawing Thursday evening, 50/50 drawing will be Friday at noon. The drawing for the MCEF Hawaii tickets will be at the IIMC Conference.

Motion by Jerry Lovett Sperling, second by Kerry Benson, and carried to adjourn. Meeting adjourned at 7:00 PM.

Respectfully submitted,

Pam Corby, CCMFOA Secretary