



FORM 18 - CITY ASSET TRACKING SHEET

CITY OF _____		PROPERTY RECORD	
Dept.	_____		
Vehicle	_____		
Make	_____		
Model	_____	Serial No.	_____
Purchased	_____	Condition	_____
Date Rec'd.	_____	Motor No.	_____
Seller	_____	P.O. No.	_____
Building	_____	Year Built	_____
Orig. Cost	_____	Land Value	\$ _____
Cost or			
Repl. Value	\$ _____		
Improvements	_____		
Cost	\$ _____	Value of Bldg.	\$ _____
Life Expect.	_____	Rate	____ Per Year _____
Sold	_____	Traded	_____
Date	_____	Price	\$ _____
To	_____	Invoice No.	_____
<u>ITEM NUMBER</u>	<u>PROPERTY</u>	<u>LOCATION</u>	<u>VALUE</u>