



# FORM 16 - CERTIFICATE FOR USE UNDER KANSAS OPEN RECORDS ACT

## CERTIFICATE

State of Kansas  
County of \_\_\_\_\_  
City of \_\_\_\_\_

I, \_\_\_\_\_, the City Clerk of the City of \_\_\_\_\_, Kansas, hereby certify that the above and foregoing is a true and correct copy of \_\_\_\_\_ as the same appears in my office.

In testimony whereof, I have hereunto signed by name and affixed the seal of said city this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Signature

(SEAL)



# FORM 17 - CARD FILE FORMAT FOR TRACKING LICENSES AND PERMITS

Name: \_\_\_\_\_  
Trade Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Kind of License: \_\_\_\_\_  
Authority for License: \_\_\_\_\_  
(i.e., Ordinance #)  
Expires: \_\_\_\_\_

Year	Date	Fee	Remarks
_____	_____	_____	_____